Clinton County, MI
6843 Alward Road Laingsburg, MI
Official Planning Commission Minutes from October 6, 2026 Meeting

The regular meeting of Victor Township was called to order by Tammy Ashley at 7:00 pm.

Attendance: Present: Tammy Ashley, Dave Sell, Nathan Pesch, Doug Marek, Rachel Voisinet, Jeff Nickols, Tyler Malkin

Absent:

Public Comment: Nicole Fickes gave comments and updates on The Broadband taskforce, Planning office hires, and departure of the building inspector. She detailed County efforts on zoning maps and Master Plan. Ms. Fickes offered congratulations on a job well done with the Hall renovations.

Agenda: Malkin motion to approve, 2nd by Pesch

Approval of Minutes: Motion to approve minutes by Ms. Pesch, 2nd by Mr. Marek, all in favor, Motion carried.

Unfinished Business:

- **Victor hall updates –** Ms. Voisinet gave updates that work is completed and under budget. There are a few final inspections to clear, but nothing expected to cause any issue. The PC thanks Ms. Voisinet and Mr. Pesch for all their hard work on the project.

- **Grant Installation –** Work proceeds on schedule. Pickleball fences are up; path is marked. PC members expressed surprise that the walking path cuts between the Eastern soccer field and the parking lot, this is normally an area where parents could set up chairs to watch games.

- **Broadband County Meeting –** No updates

- **Master Plan Implementation and Accountability –** The current board stance is the PC lacks sufficient survey responses to inform a robust master plan, as such the Board wishes to promote survey responses over the next months via the township app, supplemental materials in township mail, newsletters, social media, and print/physical media at the Township Hall and events. The PC will attempt to assist in promotion of and urging constituents to complete the survey.

New Business:

- **Rental hall fees –** Ms. Ashley presented finding on comparable hall rental fees in the surrounding areas. Prices ranged from $550 for a small and very dated facility, up to $4500 for high end faculties comparable to the new hall. It was discussed that the PC wishes for residents to be permitted to book the space for a “break even” price, while non-residents should pay a premium for the nicely appointed space. PC members remarked on the need to define a cost of cleaning the space per event; this cost could be used to define the “break even” price; essentially the PC recommends residents need only pay for the cost of cleaning when booking their event. PC members brought up that the logistics of scheduling events, taking payments, answering questions and scheduling cleanings can be taxing, and the Victor township front office should be proactive in case of an influx of requests. The PC discussed the Suggested prices sent out by trustee Sayles, Members across the board thought the non-resident prices were significantly lower than they should be. Lastly, PC members think it is a good idea to offer a full weekend rental for weddings and large events as they often require a full day for set-up, and require a full day for post party deep cleaning scheduling.

- **Communication to residents –** PC members discussed how best to get information out to community members. PC Noted that the new township app has a good amount of content. The PC noted that the app could be improved with regular content and updates, specifically in the "Notifications" Section. For example, there is no current notice of the upcoming Trunk or Treat, and no notice of local scheduled road closures. PC members felt these events are missed opportunities to add content and messaging to the app, and in creating regular, robust content and messaging the township could further cement app adoptability and usage. The PC wishes to see or develop SOPs on when and how information is disseminated out to residents via the various messaging platforms. The PC feels a defined process where a PC representee, (or in some cases a community member) can submit information to be posted in a timely manner will be greatly beneficial to the community and the sustainability of the app whilst streamlining the process for township employees.

- **Rental agreement –** Mr. Marek shared a well thought out and defined rental agreement. Mr. Sell noted that his business that rents space always requires the Caterer to provide a copy of their catering license and proof of insurance, listing the Venue as an additional insured. This indemnifies the venue from any damages or lawsuits due to food borne outbreaks, burns, cuts, or injuries cause for food or food prep. While Mr. Sell recognizes that small events with girl scouts baby showers should be able to provide homemade food to help keep costs low, he highly recommends the township require the insurance rider for weddings and large events. Especially when booked by non-residents. Also, when Mr. Sell has an event that might prove to be large, rowdy, or raucous he requires a "day of event insurance rider" that lists the venue as additional insured. This protects the venue from being held liable for falls, injuries, fights, damage, etc. The PC feels the board should discuss if there is any need to require similar commitments for insurance. Pending that board discussion, the Boards decision for rental rates, and defining the set cost of cleaning the PC can finalize a proper rental agreement.

- **Library Research –** Mr. Pesch gave details on his research on local library fundings, feasibility and usage.

Commissioner Comments: None
Public Comments: None

Action Items: PC members will query local contacts about cost of cleanings on comparable spaces.

Motion by Mr. Marek to adjourn at 8:29 pm. 2nd by Ms. Ashley, All in favor. Motion carried.

Dave Sell, Secretary **Next Meeting Nov 3**

