



Clinton County, Michigan

Approved Minutes from January 13, 2026, Budget Workshop

The special meeting of the Victor Township Board was called to order by Supervisor Wiswasser at 5:30 p.m.

Pledge to the flag was given.

Roll call: Sayles, Wiswasser, Willoughby, Pesch, Prange.

No citizens present

Agenda: Motion by Wiswasser and seconded by Pesch to approve the agenda. All in favor. Motion carried.

New Business:

Discussion regarding staff and personnel and adding evening hours one day a week and raising the hourly wage of the Office Administrator. Willoughby moved, seconded by Sayles, to add 2 hours per week to the Office Administrator's hours and to grant a 3% cost-of-living increase to the position. Members discussed the distinction between a cost-of-living adjustment and a general pay increase. Roll call vote: Members voting "yes": Pesch, Wiswasser, Willoughby, Sayles. Members voting "no": Prange. Motion carried.

Motion by Willoughby, seconded by Sayles, to review the Office Administrator's duties as submitted by the Clerk and to provide a constructive, written, rubric-based performance review focused on clarity of expectations, professional development, and ongoing feedback, with the review to be completed within six months. Roll call vote: Members voting "yes": Sayles, Willoughby, Pesch. Members voting "no": Prange, Wiswasser. Motion carried.

Discussion was held regarding the stipend paid to the Clerk for individual elections. The Michigan Township Association (MTA) encourages townships to consider increasing the base salary of the office of Clerk to account for the expanded responsibilities related to increased voter registration activity, State mandates, and early voting requirements, rather than compensating by stipend. Motion by Wiswasser, seconded by Pesch, to set the Clerk's salary at \$29,500.00 and eliminate the election stipend. Roll call vote: Members voting "yes": Willoughby, Wiswasser, Pesch, Sayles, Prange. Motion carried.

The board continued to review the proposed Supervisor's budget figures and made changes and additions to what was presented.

Motion by Pesch, seconded by Wiswasser to adjourn the meeting at 6:48 p.m. All in favor.  
Motion carried.



Lianne Prange

Victor Township Clerk