



## TOWNSHIP

Clinton County, Michigan

6843 E. Alward Road, Laingsburg, MI 48848

Proposed Board Minutes from March 11, 2025

The regular board meeting of Victor Township was called to order by Supervisor Wiswasser at 7:00 p.m. and the pledge to the flag was given.

**Attendance:** Roll call: Present: Wiswasser, Prange, Willoughby, Pesch. Sayles.

Absent: None

13 citizens in attendance.

**Public Comment:** none

**Approval of Agenda:** Motion by Willoughby to approve the March 11, 2025 agenda. Motion seconded by Sayles. All in favor. Motion carried.

**Approval of Minutes:** Motion by Pesch to approve the February 11, 2025 regular meeting minutes. Motion seconded by Sayles. All in favor. Motion carried.

Motion by Pesch to approve the February 24, 2025 special meeting (Budget Review) minutes with one correction. Motion seconded by Sayles. All in favor. Motion carried.

Motion by Sayles to approve the February 24, 2025 special meeting (EMS) minutes. Motion seconded by Pesch. All in favor. Motion carried.

**Treasurer's Report:** Motion by Prange to accept the March 11, 2025 Treasurer's report. Motion seconded by Pesch. Roll call: Prange: yes, Willoughby: yes, Wiswasser: yes, Pesch: yes, Sayles: yes. All in favor. Motion carried.

**Approval of Bills and Payroll:** Motion by Willoughby to disburse the February 2025 bills (Paid March 11, 2025). Motion seconded by Sayles. Roll Call: Willoughby: yes, Wiswasser: yes, Pesch: yes, Sayles: yes, Prange: yes. All in favor. Motion carried. Checks# 12502-12516, in the amount of \$178,555.82.

Motion by Willoughby to disburse February 2025 payroll and payroll related expenses (Paid March 11, 2025). Motion seconded by Pesch. Roll Call: Wiswasser: yes, Pesch: yes, Sayles: yes, Prange: yes, Willoughby: yes. All in favor. Motion carried. Checks# 13194-13209 in the amount of \$28,087.20

**Reports:** Sandra Chavez from the Laingsburg Public Library gave a 2024 year-end report. There were 1705 active library patrons in 2024 and 540 were Victor Township residents. There are many programs and events offered. You can get more information by calling the library at: 517-651-6282 or on their website: <https://www.laingsburg.michlibrary.org> .

**Victor Township Planning Commission:** Proposed Planning Commission's Minutes from March 4, 2025 placed on file. The Planning Commission is working on obtaining prices for signs at the township cemeteries. The historical committee is working on organizing the records and items held in the township vault. The next Planning meeting is Tuesday, April 1, 2025 at 7:00 p.m. at the Victor Township Hall.

**LSW Emergency Services Authority (Fire):** Reports from February 2025 were provided to the board and placed on file.

**Clinton County Special Operations Team:** Team Commander Sgt. Chris Hamilton gave a report on the Special Operations Team displaying equipment and tactical gear worn by the team.

**Maintenance & Facilities:**

*Maintenance Report:* New administrator's window remodel is progressing and will be installed soon. The replacement of all locks in the township will begin this month.

**Unfinished Business:**

**LSW Fire Service Fee Increase/EMS Fire Funding:** Discussion regarding Victor's contract with the LSW Emergency Services Authority regarding the increase in fire services cost to the township. The Authority is increasing the fire services millage from 1.0 to 2.0 mills. The board feels this needs to be negotiated as Victor's agreement is contractual and we do not have any financial claim in the LSW Authority. Victor also owns a building that is maintained by the township and is used by the Authority for services. Motion by Willoughby to have the Supervisor meet with the LSW Authority Board to proceed with negotiations pertaining to these concerns. Motion seconded by Pesch. Roll call: Pesch: yes, Sayles: yes, Prange: yes, Willoughby: yes, Wiswasser: yes. All in favor. Motion carried. Motion by Sayles to have the Supervisor ask for a one-month extension on the EMS services agreement. Motion seconded by Pesch. All in favor. Motion carried.

**MiDeal Contract:** Motion by Sayles to accept the presented contract from DBI to proceed with office/board room remodel. Motion seconded by Pesch. Roll call: Prange: yes, Wiswasser: yes, Sayles: yes, Pesch: yes, Willoughby: yes. All in favor. Motion carried. Motion by Sayles to accept the bid of Seelye Group for carpet and installation. Motion seconded by Pesch. Roll call: Wiswasser: yes, Prange: yes, Sayles: yes, Willoughby: yes, Pesch: yes. All in favor. Motion carried.

**Painting Supplies Contract:** Motion by Willoughby to approve the contract with Sherwin-Williams through the State of Michigan Procurement, Dept. of Technology, Management, and Budget for paint and related supplies for the office remodel project. Motion seconded by Prange. Roll call: Sayles: yes, Prange: yes, Willoughby: yes, Pesch: yes, Wiswasser: yes. All in favor. Motion carried.

**Grant updates:** Detailed Archaeological (SHPO) report received. Motion by Sayles to authorize the Treasurer to sign any official or necessary documents to proceed with the Grant project. Motion seconded by Prange. All in favor. Motion carried.

Board recessed from 8:35 to 8:41 p.m.

**New Business:** Motion by Willoughby to approve the electrician contract for the office remodel up to \$5,000. Motion seconded by Prange. Roll call: Willoughby: yes, Wiswasser: yes, Pesch: yes, Sayles: yes, Prange: yes. All in favor. Motion carried.

**Zoning application for review:** Motion by Wiswasser to have no objection to the application submitted by V. Gruhn. (PC-02-25) (OR-204-25) Motion seconded by Pesch. All in favor. Motion carried. Clerk to send letter to Clinton County Planning/Zoning Dept.

**General Appropriations Act for FY 2025-2026 Resolution 2025-03-01:** Motion by Sayles to adopt Resolution 2025-03-01. Motion seconded by Pesch. Roll call: Prange: yes, Wiswasser: yes, Willoughby: yes, Pesch: yes, Sayles: yes. Resolution declared adopted by the Supervisor.

**Township Salary Resolutions:** Motion by Sayles and seconded by Pesch to adopt Resolution 2025-03-02, Supervisor salary for \$20,000.00. Roll call: Willoughby: yes, Prange: yes, Pesch: yes, Sayles: yes, Wiswasser: yes. All in favor. Motion carried. Resolution adopted. Motion by Pesch and seconded by Willoughby to adopt Resolution 2025-03-03, Clerk salary at \$25,500.00. Roll call: Wiswasser: yes, Sayles: yes, Pesch: yes, Prange: yes, Willoughby: yes. All in favor. Motion carried. Resolution adopted. Motion by Sayles and seconded by Wiswasser to adopt Resolution 2025-03-04, Treasurer salary at \$24,000.00. Roll call: Sayles: yes, Pesch: yes, Wiswasser: yes, Willoughby: yes, Prange: yes. All in favor. Motion carried. Resolution adopted. Motion by Prange and seconded by Willoughby to adopt Resolution 2025-03-05, Trustee salary at \$10,000.00 (\$5,000.00/each). Roll call: Prange: yes, Willoughby: yes, Wiswasser: yes, Sayles: yes, Pesch: yes. All in favor. Motion carried. Resolution adopted.

**Township Mileage Policy:** Motion by Prange and seconded by Sayles to adopt the township mileage policy for purposes of calculating mileage compensation regarding travel for township business. Motion Summary: The following shall be the method used to determine distance: Starting Point: Victor Township Hall. Ending Point: Venue or destination traveled to address. Return calculations shall be made in the exact manor starting at the venue/destination returning to the Victor Township Hall. All in favor. Motion carried. Copy of the full motion will be placed in the Township Policies and Procedures Manual.

**Swearing in Oath Policy:** Motion by Prange and seconded by Sayles to authorize the elected Clerk to be the primary member conduction the swearing in of members. In the event the clerk is absent or not available to carry out this task, the elected Supervisor will perform the duty. All non-elected members employed by the township are not authorized to perform swearing in duties. All in favor. Motion carried. This is a summary of the motion. Copy of the full motion will be placed in the Township Policies and Procedures Manual.

**2025 Road Contracts:** Motion by Sayles to approve the 2025 road contracts from Clinton County Road Commission. Motion seconded by Pesch. Roll Call: Prange: yes, Willoughby: yes, Wiswasser: yes, Pesch: yes, Sayles: yes. All in favor. Motion carried.

**Phase 2 Hall Remodel:** Motion by Willoughby to contact c2ae regarding a proposal for township hall phase 2 remodel to be in 2026 budget. Motion seconded by Wiswasser. All in favor. Motion carried.

**Extended Public Comment:** none

Motion by Sayles to adjourn at 9:45 p.m. Motion seconded by Willoughby. All in favor. Motion carried.

**Copies of Minutes and Resolutions are on the Victor Township Website ([www.victortwp.org](http://www.victortwp.org))  
and at the Clerk's office in the Township Hall**

Lianne Prange  
Victor Township Clerk