



**Clinton County, Michigan**  
**6843 E. Alward Road, Laingsburg, MI 48848**  
**Proposed Board Minutes from, April 9, 2024**

The regular board meeting of Victor Township was called to order by Supervisor Conklin at 7:00 p.m. and the pledge to the flag was given.

**Attendance:** Roll call: Townsend, Prange, Conklin, Willoughby, Fickes. Absent: None  
14 citizens in attendance.

**Public Comment:**

- Kendel Darragh, representative of Briggs District Library, St. Johns, gave a report on the library renovation and construction project. For more information, please visit <https://briggsdistrictlibrary.org>.
- Gail Watkins and MaLissa Schutt representative of Clinton Transit (Blue Bus) gave the 2023 annual report. Please visit [MyBlueBus.com](http://MyBlueBus.com) or call 989-224-8127 for more information or to schedule a ride.
- David Smith from Essex Township spoke in regards to the St. Johns Bond proposal to be voted on at the May 7, 2024 Special Election. (For those voters in the St. Johns School District only) and left information with the Township.

**Approval of Agenda:** Motion by Prange to approve the April 9, 2024 agenda with additions of SHPO and ARPA. Motion seconded by Townsend. All in favor. Motion carried.

**Approval of Minutes:** Motion by Willoughby to approve the **March 12, 2024 Special Meeting Minutes**. (Budget Hearing) Motion seconded by Townsend. All in favor. Motion carried.  
Motion by Willoughby to approve the **March 12, 2024 Regular Meeting Minutes**. Motion seconded by Townsend. All in favor. Motion carried

**Treasurer's Report:** Motion by Prange to accept the April 9, 2024 Treasurer's report. Motion seconded by Townsend. All in favor. Motion carried.

**Approval of Bills and Payroll:** Motion by Willoughby to disburse the March, 2024 bills (Paid April 9, 2024). Motion seconded by Townsend. All in favor. Motion carried. Checks# 29058-29073 in the amount of \$17,789.57

Motion by Willoughby to disburse March, 2024 payroll and related payroll expenses. (Paid March 12, 2024) Motion seconded by Fickes. All in favor. Motion carried. Checks# 13055-13063 in the amount of \$13,275.27.

**County Officials:** Commissioner Val-Vail Shirey reported that the Commissioners voted to pass the County Solar Ordinance 5-2. The Wind Ordinance is on the table until April 2024. The County Commissioners are reviewing ordinances in the County to make sure they are up to date. Projects for

the Clinton County Fair Grounds include a new roof on the beef barn and improvements to the arena. The Prosecutor's Office is being remodeled.

**Victor Township Planning Commission:** Grant submissions were submitted on April 1, 2024. The next meeting of the Victor Township Planning Commission will be **May 7, 2024 at 7:00 p.m. at the Victor Township Hall.**

**LSW:** Fickes attended the meeting. Victor Township is waiting on information from LSW on the new proposed contract. LSW will be asking for an increase in the Fire Protection Services.

**Maintenance & Facilities:**

Maintenance Report: The Dennison School house door project is complete.

Cemetery Report: The Cemetery mapping and verifying is ongoing.

**Unfinished Business:**

**Broadband:** The ROBIN grant challenge process provided additional funding opportunities for applicants that were not awarded funds in initial grant awards. MIHI announcement will be released soon.

**Emergency Services (Ambulance and Fire):** Discussion is ongoing regarding ambulance service for Victor Township. Victor Township's attorney was present to explain options regarding a special assessment district vs. millage proposal for ambulance services. Motion by Willoughby to authorize up to \$3,000.00 for KCI to prepare and send notices of Emergency Services Workshop to Victor Township Residents. Motion seconded by Prange. Roll call vote: Conklin: yes, Townsend: yes, Willoughby: yes, Prange: yes, Fickes: yes. Motion carried.

**Emergency Services Workshop for Victor Township Residents  
Tuesday, June 4, 2024 from 7:00 p.m. – 9:00 p.m.  
at the Victor Township Hall, 6843 E. Alward Rd. Laingsburg, MI 48848**

**New Business:**

**Service Contracts: 2024-2027 (RFP)**

**Assessor Contract:** Motion by Willoughby to contract with Beth Botke (B Assessing) from April 1, 2024-March 31, 2026 for assessing services for Victor Township. Motion seconded by Fickes. Roll call vote: Willoughby: yes, Prange: yes, Conklin: yes, Fickes: yes, Townsend: yes. Motion carried.

**Website Contract:** Motion by Willoughby to contract with WebLocal, inc. from May 13, 2024-May 12, 2027. Motion seconded by Townsend. Roll call vote: Townsend: yes, Fickes: yes, Prange: yes, Conklin: yes, Willoughby: yes. Motion carried.

**Hall and Cemetery Grounds: Mowing/Plowing Contract, Custodial Contract, Maintenance & Sexton Contract:** (Contract period: April 1, 2024-March 31, 2027) Motion by Fickes to approve the above contracts with amendments. Motion seconded by Willoughby. Roll call vote: Prange: yes, Conklin: yes, Townsend: yes, Willoughby: yes, Fickes: yes. Motion carried.

**SHPO:** Victor Township is working on filling out the additional required forms for our grant proposals.

**ARPA:** The deadline for report filing is April 30, 2024.

Motion by Conklin to adjourn at 8:43 p.m. Seconded by Willoughby. All in favor. Motion carried.

**Copies of full Resolutions, amendments and contracts are available at the Victor Township Office or by requesting by e-mail at: [clerk@victortwp.org](mailto:clerk@victortwp.org).**

Lianne Prange  
Victor Township Clerk