



Clinton County, Michigan
6843 E. Alward Road, Laingsburg, MI 48848
Proposed Board Minutes from, March 12, 2024

The regular board meeting of Victor Township was called to order by Supervisor Conklin at 7:00 p.m. and the pledge to the flag was given.

Attendance: Roll call: Conklin, Prange, Willoughby, Townsend, Fickes. Absent: None
17 citizens in attendance.

Public Comment: Scott Darragh, representative of the St. Johns School Board, supplied information regarding the School Bond Proposal to be voted on at the May 7, 2024 Special Election. (For those voters in the St. Johns School District only) For more information on this proposal visit www.sjredwings.org/bond2024.

Approval of Agenda: Motion by Willoughby to approve the March 12, 2024 agenda. Motion seconded by Prange. All in favor. Motion carried.

Approval of Minutes: Motion by Willoughby to approve the **February 13, 2024** regular meeting minutes. Motion seconded by Conklin. All in favor. Motion carried.

Treasurer's Report: Motion by Prange to accept the March 12, 2024 Treasurer's report. Motion seconded by Townsend. All in favor. Motion carried.

Approval of Bills and Payroll: Motion by Willoughby to disburse the February, 2024 bills (Paid March 12, 2024). Motion seconded by Fickes. All in favor. Motion carried. Checks# 29025-29057 in the amount of \$16,120.15

Motion by Willoughby to disburse February, 2024 payroll and related payroll expenses. (Paid March 12, 2024) Motion seconded by Fickes. All in favor. Motion carried. Checks# 13045-13054 in the amount of \$21,437.33

County Officials: No report given.

Victor Township Planning Commission: A meeting with DNR representative, Riley Millard, was held regarding DNR grants available to Victor Township. Grant submissions are due April 1, 2024. Motion made and seconded to support grant endeavors and submission to the Township Board at the March 12, 2024 scheduled meeting. Roll call vote passed unanimously by those members present. The next meeting of the Victor Township Planning Commission will be **April 2, 2024 at 7:00 p.m. at the Victor Township Hall.**

LSW: Fickes attended the meeting. Victor Township is waiting on information from LSW on the new proposed contract.

Maintenance & Facilities:

Maintenance Report: Continuing work is being done on the Dennison School house front door. The back door project is complete.

Items of Public Interest:

Unfinished Business:

Broadband: The ROBIN grant challenge process provided additional funding opportunities for applicants that were not awarded funds in initial grant awards. The challenge process for this second round has ended. MIHI announcement will be released soon and show final batch 2 awards.

Emergency Services (Ambulance and Fire): Discussion is ongoing regarding ambulance service for Victor Township. Holly Madill, MSU Extension representative, was present and discussed the plans for a public meeting to give information to and hear public input regarding Ambulance Service in Victor Township.

Motion by Conklin to hold an

**Emergency Services Workshop on:
Tuesday, June 4, 2024 from 7:00 p.m. – 9:00 p.m.
at the Victor Township Hall, 6843 E. Alward Rd. Laingsburg, MI 48848**

Motion seconded by Fickes. All in favor. Motion carried

Motion by Fickes to pay \$4,401.00 to MSU Extension to organize and facilitate the meeting and continue to work with the Victor Township Board in ways to best communicate with our residents in providing ambulance services to our community. Motion seconded by Willoughby. Roll call vote: Willoughby: yes, Fickes: yes, Townsend: yes, Conklin: yes, Prange: yes. Noes: None. Absent: None: Motion carried.

New Business:

Budget Resolution 2024-2025: 2024-03-01

Motion by Conklin to approve the General Appropriations Act for FY 2024-2025. Motion seconded by Willoughby. Roll call vote: Townsend: yes, Fickes: yes, Willoughby: yes, Prange: yes, Conklin: yes. Noes: None. Absent: None. The Supervisor declared the motion carried and the resolution duly adopted.

Budget Amendments 2023-2024: Motion by Willoughby to approve the budgeted amendments submitted by the clerk. Motion seconded by Fickes. Roll call vote: Fickes: yes, Townsend: yes, Prange: yes, Conklin: yes, Willoughby: yes. Noes: None. Absent: None. Motion carried.

Road Contracts:

Motion by Fickes to approve the Clinton County Road contracts for 2024 totaling \$364,124.54. Motion seconded by Willoughby. Roll call vote: Willoughby: yes, Prange: yes, Conklin: yes, Townsend: yes, Fickes: yes. Noes: None. Absent: none. Motion carried.

Service Contracts: 2024-2027 (RFP)

Hall and Cemetery Grounds: Mowing/Plowing:

Motion by Prange to accept proposal from First Choice Lawn and Snow from April 1, 2024-March 31, 2027. Motion seconded by Willoughby. All in favor. Motion carried.

Maintenance & Sexton:

Motion by Willoughby to accept proposal from Dig Excavating from April 1, 2024-March 31, 2027. Motion seconded by Fickes. All in favor. Motion carried.

Custodian/Janitorial:

Motion by Prange to accept the proposal from Irene Pool from April 1, 2024-March 31, 2027. Motion seconded by Fickes. All in favor. Motion carried.

Insurance: Motion by Fickes to accept the 2024-2025 insurance proposal including Cyber protection by Michigan Township Par Plan (Burnham & Flower). Motion seconded by Willoughby. All in favor. Motion carried

Salary Resolutions:

Clerk: **Resolution 2024-03-02**

Motion by Willoughby to adopt the clerk salary resolution in the amount of \$23,000 per year plus \$1,000 additional compensation per regular or special election. Motion seconded by Prange. Roll call vote: Conklin: yes, Fickes: yes, Willoughby: yes, Townsend: yes, Prange: yes. Noes: None. Absent: None. The Supervisor declared the motion carried and the resolution duly adopted.

Treasurer: **Resolution 2024-03-03**

Motion by Prange to adopt the treasurer salary resolution in the amount of \$22,000 per year. Motion seconded by Fickes. Roll call vote: Fickes: yes, Prange: yes, Conklin: yes, Townsend: yes, Willoughby: yes. Noes: None. Absent: None. The Supervisor declared the motion carried and the resolution duly adopted.

Recreation Passport Grant Application:

Supervisor Conklin opened the floor for public comment to hear comments regarding the Recreation Passport Grant Program Application. Trustee Fickes provided a brief overview of the project and pointed everyone's attention to the large poster sized site plan of the site and improvements that was available for the public to view. The total project cost is estimated to be \$254,300; the Township is asking for \$150,000 in grant funding. The Township is committed to \$104,300 which is a 41% match. This project will include the construction of a walking trail and renovations to the existing restroom facilities.

Several members of the public made comments in support of the project. The Township maintenance and groundskeeper was present and offered comments regarding construction and installation.

Supervisor Conklin asked if there was any further public comment on the project, hearing none; the public comment for the Recreation Passport Grant application was closed.

Resolution 2024-03-05 Resolution to support Recreation Passport Grant Program

Motion by Conklin to adopt Resolution 2024-03-05 supporting Recreation Passport Grant Application in the amount of \$150,000, and further resolves to make available a local match through financial commitment of \$104,300 (41%) of a total project cost of \$254,300. Motion seconded by Willoughby. Roll call vote: Fickes: yes, Conklin: yes, Prange: yes, Townsend: yes, Willoughby: yes. Noes: None. Absent: None. The Supervisor declared the motion carried and the resolution duly adopted.

Land and Water Conservation Fund Grant Application:

Supervisor Conklin opened public comment to hear comments regarding the LWCF Project Grant Application. Trustee Fickes provided a brief overview of the project and pointed everyone's attention to the large poster sized site plan of the site and improvements that was available for the public to view. The total project cost is estimated to be \$557,400; the township is asking for \$278,700 in grant funding. The Township is committed to \$278,700 which is a 50% match. This project will include playground equipment, pickleball courts, a walking trail, restroom, and other renovations.

Several members of the public made comments in support of the project. Specific comments included that many residents would be very excited about the availability of pickleball courts in their own jurisdiction. The Township maintenance and groundskeeper was present and offered comments regarding construction and installation.

Supervisor Conklin asked if there was any further public comment on the project, hearing none; the public comment for the Land and Water Conservation Grant application was closed.

Resolution 2024-03-04 Resolution to support LWCF Project Grant

Motion by Conklin to adopt Resolution 2024-03-04 supporting LWCF Project Grant Application in the amount of \$278,700, and further resolves to make available a local match through financial commitment of \$278,700, (50%) for a total project cost of \$557,400. Motion seconded by Prange. Roll call vote: Prange: yes, Willoughby: yes, Fickes: yes, Conklin: yes, Townsend: yes. Noes: None. Absent: None. The Supervisor declared the motion carried and the resolution duly adopted.

Extended Comment: Open comment: 8:00 p.m. None.

Motion by Conklin to adjourn at 8:06 p.m. Seconded by Willoughby. All in favor. Motion carried.

Copies of full Resolutions, amendments and contracts are available at the Victor Township Office or by requesting by e-mail at: clerk@victortwp.org.

Lianne Prange
Victor Township Clerk