

**REQUEST FOR PROPOSAL TO PROVIDE SERVICES TO
TRIM AND REMOVE TREES , INCLUDING STUMPS,
in BLOOD, REED, AND STILSON CEMETERIES**

Victor Township is seeking proposals from qualified individuals, contractors, or companies (hereinafter referred to as CONTRACTOR) to provide the following services.

- Trim and Remove trees including stumps in Blood Cemetery
- Trim and Remove trees including stumps in Reed Cemetery
- Trim and Remove trees including stumps in Stilson Cemetery

All work to be completed by March 31, 2023. Locations of trees to be trimmed or removed including stumps are given on the last pages of this document. Trees will be marked. (Reed – South side of trees, Blood – South side of trees, Stilson – East side of trees)

Interested CONTRACTORs can submit proposals for the above referenced services to 6843 Alward Road, Laingsburg, MI 48848 no later than 1 pm, Friday, November 11, 2022. Proposals can be mailed or placed in the drop box near the entrance at this address. Proposals to be opened at the Victor Township Board meeting on Monday, November 14, 2022. Interested contractors may attend, but it is not required.

Proposals shall include the following:

- 1) A copy of this document with information filled in and initialed as requested.
- 2) One sealed bid for Trimming and Removing trees including stumps in Blood Cemetery.
- 3) One sealed bid for Trimming and Removing trees including stumps in Reed Cemetery.
- 4) One sealed bid for Trimming and Removing trees including stumps in Stilson Cemetery.

Questions about the proposed services can be directed to Julie Townsend, Victor Township Trustee at 517.881.7096 or Trustee1@victortwp.org

1. CONTRACTOR Contact Information

Name: _____

Address: _____

Telephone: _____

Email address: _____

2. CONTRACTOR Description: Please provide individual, contractor, or company years in business, and expertise in type of service requested (Attach additional pages as necessary).

3. CONTRACTOR shall supply all material, labor, and equipment necessary to complete the services in this contract.
4. CONTRACTOR shall perform and direct all contract services. Victor Township retains the right to inspect, stop work, and request changes to the work to ensure its conformity to the expected contract work.
5. The CONTRACTOR, including its members or employees, are not considered to be employees of Victor Township and they are not eligible for any fringe benefits including, but not limited to holiday and jury duty pay; vacation, sick, personal, military and funeral leave; health, dental and life insurance, short-term and long-term disability benefits; or retirement plans and pensions. Victor Township will not cover Workman's Compensation and/or Liability Insurance. The CONTRACTOR shall be responsible for all necessary federal, state and local obligations as it concerns qualified employees of the CONTRACTOR. No payroll or employment taxes (FICA, Federal and State income tax, state disability insurance tax, and state unemployment insurance tax) of any kind shall be withheld or paid with respect to payments to the CONTRACTOR.
6. The CONTRACTOR shall provide proof of liability insurance coverage to remain in effect for the duration of this contract, in an amount determined to be commensurate with the services provided. The CONTRACTOR will be required to notify Victor Township in writing of any damage to the township facilities and property caused by the CONTRACTOR.
7. The CONTRACTOR shall perform all the services in compliance with all applicable Federal, State, and local laws, ordinances, rules and regulations.
8. Modifications, amendments or waivers may be made only by written mutual consent of both parties to this Contract. The CONTRACTOR is not permitted to transfer any part of this contract to another party without written approval from Victor Township.
9. Acknowledgment of Contract Requirements: Please initial here that it is understood that the above requirements will be part of this Contract between Victor Township and the CONTRACTOR.

Initials: _____

LOCATION OF TREES TO BE TRIMMED OR REMOVED

Blood Cemetery

By Hart stones near Bixby – Remove large limb going south and dead branches

Between Kennedy and Montage stones – trim dead branches on 2 trees

At Kennedy stone – cut/remove multiple young trees, spray stumps to limit regrowth

At east fence line – trim dead limbs hanging over cemetery

East Drive near back – Trim dead limbs hanging over fence and over cemetery

Center Back – Trim big tree with dead branches hanging over cemetery

By Swarthart stone – Trim lower branches of young tree (all but 2 limbs in center)

By Dietrich stone – Trim 2 shrubs from ground to 10 feet up and young growth

By Parker stone – Trim dead branches of Pine tree

Reed Cemetery

By school and parking lot (across from Reed) – Trim several dead branches off Sugar Maple

East Drive – near entrance/road – remove dead tree and stump

East Drive – near Remus stone – Remove tree (east most tree of 3 tree cluster)

East Drive – near Strouse stone – Trim big limbs of tree (caution: bees nest)

East Drive – near Brown stone – Trim tree near overhead lines

East Drive – near DeVault stone at the fence near entrance – Trim several branches of tree

West Drive – near Foster stone – Trim broken/dead stubs of tree

West Drive – near Morrison stone – Remove short Cherry tree and stray stump to limit regrowth

West Drive – near Holden stone by fence – Trim 2 limbs of tree

Back Drive – near Sindall stone – Trim branch over drive

Back Drive – near Mikko stone – Trim large branch over drive

Center Drive – by Parker stone – Trim 3 spruce branches up 20 feet from the ground

Stilson Cemetery

Front of cemetery near Ramsey stone – Trim center limb of tree

Between east and center drives by fence, near Skarrett stone – trim 2 large dead limbs

Front of cemetery near See stone – Trim three limbs of tree

Back Row – Remove dead Pine tree and stump

Back Row near Freeman stone – Trim 2 trees with dead branches

Near Eiserman stone – Remove large dead limb (going east) of large white oak

Between Crane and Barnes stones – trim off small dead limb

North center, near Underhill – Remove 2 young trees (hickory and elm) – spray to limit regrowth

By Beckwith stone – trim off low branch

Front by fence – remove center dead limb