



Clinton County, MI  
6843 Alward Road Laingsburg, MI  
Approved Board Minutes from February 14, 2022 meeting

The regular meeting of Victor Township was called to order by Supervisor J. Conklin at 7:02 pm.

**Attendance:** Present: J. Conklin, Willoughby, Townsend, Fickes & A. Conklin

**Agenda:** Motion by Fickes to approve the agenda with the addition of new business items: Board of Review Resolutions and ADA OMA. Supported by Willoughby. All in favor. Motion carried.

**Approval of Minutes:** Motion by Fickes to approve the January 13, 2022 regular meeting minutes. Supported by J. Conklin. All in favor. Motion carried. Motion by Willoughby to approve the January 13, 2022 special meeting minutes. Supported by Townsend. All in Favor. Motion carried. Motion by Willoughby to approve the January 19, 2022 special meeting minutes. Supported by Townsend. All in favor. Motion carried.

**Treasurer's Report:** Motion by A. Conklin to accept the treasurer's report. Supported by Fickes. All in favor. Motion carried.

**Approval of bills:** Motion by Willoughby to disburse payroll and related payroll expenses in the amount of \$8,550.59 using checks #12295-12302, EFT 155 and stub #11. Supported by Townsend. All in favor. Motion carried. Motion by Willoughby to pay the bills in the amount of \$10,899.96 using checks #28423-28436. Supported by Townsend. All in favor. Motion carried.

**Reports:**

**Victor Township Planning Commission:** The broadband internet grant application is still being reviewed. The next PC meeting will be held electronically and in person on March 7th, 2022 at 7:00 pm. Zoom meeting ID 83394750325 <https://us02web.zoom.us/j/83394750325>

**Maintenance & Facilities:** The new 911 monitor and air compressor were installed in the fire barn. Quote for the replacement light pole was reviewed. Motion by A. Conklin to sell the air compressor for \$200.00. Supported by Townsend. All in favor. Motion carried.

**Unfinished Business:**

- Round Lake Weeds SAD – Motion by Willoughby to accept and direct Clerk Conklin to continue with the reestablishment of the Round Lake Special Assessment District. Supported by J. Conklin All in favor. Motion carried. Motion by Willoughby to file the plans and estimates with the Township Clerk for public examination. Supported by Fickes. All in favor. Motion carried. Motion by Willoughby to approve Resolution 2022-02-001 Declaration of Intent to Make Public Improvements & Reestablishment of Special Assessment District & Notice of Public Hearing. Supported by A. Conklin. Roll call vote. All in favor. Motion carried.
- Agricultural Cannabis – Motion by J. Conklin to move forward with Byrum & Fisk to assist in the preparation of a resident survey. Supported by Willoughby. All in favor. Motion carried.

- Resident Contact Database – Clerk Conklin has been working with Constant Contact to determine whether we can use our own privacy/terms & conditions and if we can include cannabis in our surveys and emails. While these options may be available it will require an upgraded subscription. Clerk Conklin to continue to work on this.
- Broadband – The township has not received any updates on the status of the grant application. Stellar Broadband provided a draft MOU to review if the grant is approved. Stellar plans to continue to work to bring broadband access to the township regardless of grant award.

**New Business:**

- Budget 2022-2023 – Motion by Townsend to hold a budget special meeting on February 23, 2022 at 5:00 pm and to hold the budget public hearing on March 14, 2022 at 6:30 pm. All in favor. Motion carried.
- 2021-2022 Budget Purchases - Motion by Willoughby to approve the purchase of a 10x12 shed for Reed Cemetery. Supported by Fickes. Roll call vote. All in favor. Motion carried. Motion by A. Conklin to purchase 12 new picnic tables. Supported by Willoughby. Roll call vote. All in favor. Motion carried.
- Budget Adjustments - Motion by Willoughby to approved budgets adjustments dated 01/19/2022. Supported by Townsend. Roll call vote. All in favor. Motion carried.
- Charter Resolution – Petitions have not been received. Motion by Willoughby to approve Resolution 2022-2-002 Resolution of Intent Opposing Incorporation as a Charter Township. Supported by Townsend. Roll call vote. All in favor. Motion carried.
- Hazard Mitigation – Fickes to attend meeting on behalf of Victor Township.
- Copier Lease – Motion by Willoughby to direct Clerk Conklin to sign documents related to the lease. Supported by Townsend. All in favor. Motion carried.
- Board of Review – Motion by Willoughby to approve Resolution 2022-2-003 Resolution Authorizing a Resident Taxpayer to File a Protest Before the Board of Review by Letter Without a Personal Appearance. Supported by Townsend. Roll call vote. All in favor. Motion carried. Motion by Willoughby to approve Resolution 2022-2-004 Resolution Authorizing Alternate Dates in March for the Board of Review and to Set Alternate Meeting Dates for the July and December Board of Review Meetings. Supported by A. Conklin. Roll call vote. All in favor. Motion carried.
- ADA Open Meetings Act – Attorney General Nessel’s opinion on ADA and OMA was discussed. Supervisor Conklin to reach out to township attorney and request his guidance in writing to the board for next meeting.

**Extended Public/Board Comment** – Office Administrator vacancy has been posted. Office hours will vary until a replacement is hired.

Motion by J. Conklin to adjourn at 8:59 pm. Supported by Fickes. All in favor. Motion carried.

  
Amanda Conklin, Clerk