



Clinton County, MI
6843 Alward Road Laingsburg, MI
Approved Board Minutes from April 14, 2021 meeting

The rescheduled regular meeting of Victor Township was called to order by Supervisor Jim Conklin at 7:05 pm.

Attendance: Present: Jim Conklin, Julie Townsend, Amanda Conklin, Paula Willoughby and Nikki Fickes

Public Comment: Motion by A. Conklin to appoint J. Conklin as Victor Township Emergency Manager. Supported by Willoughby. Roll call. Motion carried. Motion by A. Conklin to adopt Resolution 2021-4-008 to permit telephonic and electronic meetings. Supported by Willoughby. Roll call. Motion Carried.

Agenda: Motion by A. Conklin to approve the agenda as printed. Supported by Willoughby. Roll call. Motion carried.

Approval of Minutes: Motion by Willoughby to approve the March 08, 2021 meeting minutes. Supported by J Conklin. Roll call. Motion carried.

Treasurer's Report: Motion by A. Conklin to accept the treasurer's report. Supported by Townsend. Roll call. Motion carried.

Approval of bills: Motion by Willoughby to pay the bills in the amount of \$172,697.25 using checks #28228-28254 and voiding checks 12216-12231 and 28250. Supported by J Conklin. Roll call. Motion carried. Motion by Willoughby to disburse payroll and related payroll expenses in the amount of \$8,230.49 using checks #12207-12215 and EFT 142. Supported by J. Conklin. Roll call. Motion carried.

Reports:

Victor Township Planning Commission: Toured roads with Clinton Co. Road Commission. Discussed master plan. The next PC meeting will be held electronically and in person pending meeting restrictions, on May 3, 2021 at 7:00 pm. Zoom meeting ID 83394750325 <https://us02web.zoom.us/j/83394750325>

Maintenance & Facilities

Motion by J Conklin to accept bid by T Mechanical to install boiler. Supported by A. Conklin. Roll call. Motion carried. Motion by Willoughby to purchase new outdoor trash cans. Supported by A. Conklin. Roll call. Motion carried. Door estimate tabled for more bids. Motion by A. Conklin to accept bid by Rose for pest control. Supported by Fickes. Roll call. Motion carried.

Unfinished Business:

- **Master Plan** – Motion by J Conklin to return the master plan back to the PC. Supported by Fickes. Roll call. Motion carried.

New Business:

- **2021-2022 Salary Resolution**– Motion by Willoughby to adopt salary Resolution 2021-4-003. Supported by Fickes. Roll call. Motion carried. Motion by Willoughby to adopt Salary Resolution 2021-4-004. Supported by Fickes. Roll call. Motion carried. Motion by A. Conklin to adopt Salary Resolution 2021-4-005. Supported by J. Conklin. Roll call. Motion carried. Motion by Will. Willoughby to adopt Salary Resolution 2021-4-006. Supported by J. Conklin. Roll call. Motion carried. Motion by Willoughby to adopt Resolution 2021-4-007. Supported by A. Conklin. Roll call. Motion carried.
- **2021 Road Contracts** – Motion by Willoughby to approve road contracts: 489.014.140591; 497.014.140471; 497.014.140371; 497.014. 140171. Supported by Fickes. Roll call. Motion carried.
- **PC Vacancy** – Tabled
- **PC Appointment** – Motion by J. Conklin to reappoint Tammy Ashley to the planning commission. Supported by Willoughby. Roll call. Motion carried.
- **Emergency Service Milage** – Tabled
- **LVPOA Goose Control** – Motion by Willoughby to support LVPOA’s goose control measures. Supported by J Conklin. Roll call. Motion carried.
- **Reopening Township Facilities** – Tabled until indoor gathering orders are lifted or increased.
- **Contracts** –
 - Motion by A. Conklin to approve website contract with Web Local and to authorize annual payment for services. Supported by Fickes. Roll call. Motion carried.
 - Motion by Willoughby to approve audit contract with VMD & Associates. Supported by A. Conklin. Roll call. Motion carried.
 - Motion by Willoughby to approve insurance contract with Burnham and Flower and to authorize annual payment of \$3500.00. Supported by A. Conklin. Roll call. Motion carried. A. Conklin to invite John Johnson to our next meeting to discuss cyber and privacy coverage.

Extended Public/Board Comment:

Victor Township office hours beginning in May will be 10:00 am to 3:00 pm. Motion by A. Conklin to accept office hours. Supported by J. Conklin. Roll call. Motion carried.

The hall tables and chairs are being replaced. Motion by J. Conklin to authorize the sale of the chairs for \$1.00 each and the tables for \$20.00 each. Supported by Fickes. Roll Call. Motion carried.

Motion by J. Conklin to adjourn the meeting at 8:16 pm. Supported by Willoughby. Roll call. Motion carried.



Amanda Conklin, Clerk