



Victor Township, Clinton County, MI
6843 Alward Road Laingsburg, MI
Proposed Board Minutes from February 08, 2021 meeting

The regular meeting of Victor Township was called to order by Supervisor Jim Conklin at 7:02 pm.

Attendance: Present: Nikki Fickes, Jim Conklin, Julie Townsend, Amanda Conklin and Paula Willoughby

Agenda: Motion by Conklin to approve the agenda as printed. Supported by Fickes. Roll call. Motion carried.

Treasurer's Report: Motion by Conklin to accept the treasurer's report. Supported by Fickes. Roll call. Motion carried.

Approval of bills: Motion by Fickes to pay the bills in the amount of \$17,186.21 using checks #28143-28161 and EFT #580. Supported by Townsend. Roll call. Motion carried. Motion by Townsend to disburse payroll and related payroll expenses for the month of January 2021 in the amount of \$5024.08 using checks #12179-12186 and EFT 137. Supported by Conklin. Roll call. Motion carried.

Reports:

Victor Township Planning Commission: Updated bylaws and discussed future projects for budget.

The next PC meeting will be held electronically on March 1, 2021 at 7:00 pm. Zoom meeting ID 83394750325

<https://us02web.zoom.us/j/83394750325>

LSW: Will provide Trustee Townsend with any building requests for budget purposes.

Unfinished Business:

- **ISO Update** – Discussion regarding dry hydrant maintenance plan with Lake Victoria representatives. Willoughby to work with attorney on a maintenance agreement.
- **Janitorial Services** – The new janitor has started and is doing well. No further discussion required.
- **Master Plan** – Still in review stages.
- **Budget** – Motion by Conklin to schedule special meeting for budget on February 18, 2021 at 6:00 pm. Supported by Willoughby. Roll call vote. Motion Carried.
- **Clerk Vacancy** – Motion by Willoughby to appoint Clerk Conklin to the clerk position. Supported by Fickes. Roll call. Conklin abstained. Motion carried.
- **Municode Meetings** – No update
- **Road Projects** – Will be discussed further at special meeting 02/18/2021 at 6:00 pm.

New Business:

- **Office Admin** – Clerk Conklin to begin interviewing on 2/17/2021.
Township Signage – Motion by Conklin to move forward with a signage plan. Supported by Townsend. Trustee Townsend to work with CCRC on details. Roll call. Motion carried.
- **Local Business Recommendation** – Motion by Willoughby to recommend Laingsburg Party Store LLC for liquor license. Supported by Conklin. Roll call. Motion carried.

Extended Public/Board Comment:

Township phones are not working correctly again. A refund has been offered by IT Right. Motion by Conklin to contract with WOW for new phones. Supported by Willoughby. Roll call vote. Motion carried.

Board of Review will meet virtually in March 2021. Details to follow.

Motion by Supervisor Conklin to adjourn the meeting at 8:25 pm. Supported by Clerk Conklin. Roll call. Motion carried.

Amanda Conklin, Clerk