



Victor Township, Clinton County, MI
6843 Alward Road Laingsburg, MI
Proposed Board Minutes from January 11, 2021 meeting

The regular meeting of Victor Township was called to order by Supervisor Jim Conklin at 7:01 pm.

Attendance: Present: Nikki Fickes, Jim Conklin, Julie Townsend, Amanda Conklin and Paula Willoughby

Agenda: Motion by Conklin to amend the agenda. Supported by Willoughby. Roll Call. Motion carried. Motion by Conklin to approve the agenda with amendments. Supported by Willoughby. Roll call. Motion carried.

Minutes: Motion by Conklin to approve the minutes from the December 14, 2020 Board Meeting. Supported by Townsend. Roll call. Motion carried.

Treasurer's Report: Motion by Conklin to accept the treasurer's report. Supported by Townsend. Roll call. Motion carried.

Approval of bills: Motion by Willoughby to pay the bills in the amount of \$7,041.81 using checks #28097-28098 and 28115-28129 voiding #28126 and EFT #571-579. Supported by Townsend. Roll call. Motion carried. Motion by Willoughby to disburse payroll and related payroll expenses for December 2020 in the amount of \$5,733.96 using checks #12171-12178 and EFT 136. Supported by Townsend. Roll call. Motion carried.

Reports:

Victor Township Planning Commission: Revised meeting dates. Discussion on 2021-2022 proposed budget projects. Draft masterplan can be viewed at <https://victortwp.org/departments/planning-commission/>
The next PC meeting will be held electronically on February 1, 2021 at 7:00 pm. Zoom meeting ID 83394750325 <https://us02web.zoom.us/j/83394750325>

Unfinished Business:

- **ISO Update** – Discussion regarding dry hydrant maintenance plan
- **Janitorial Services** – Motion made by Conklin to hire temporary custodial employee. Supported by Willoughby. Roll call. Motion carried.
- **Opening Township Hall** - No change Motion by Willoughby to change office hours to appointment only until a new office administrator is hired. Supported by Conklin. Roll call. Motion carried.
- **Master Plan** – tabled until February 8, 2021.
- **Budget Report** – 3rd Q report provided. Motion by Willoughby to approve budget adjustment 988. Supported by Fickes. Roll call vote. Motion Carried.
- **ORV/ATV** – Forwarded to County Commissioners.
- **Clerk Vacancy** – No update
- **Internet Access** – Fickes shared some grant work locations. Supervisor Conklin to reach out to Commissioner Stacey for an update at the county level.
- **Budget** – Budget work session scheduled for February 4, 2021 at 6:00 pm.

New Business:

- **Meeting Dates** – Municode Meetings Software – Motion by Willoughby to approve contract. Supported by Townsend. Roll call. Motion carried.
- **Road Projects** – Waiting on improvement agreements from CCRC
- **Board of Review** – Motion by Conklin to appoint Donald Arthur, Duane Ginther and Don Bracke to Board of Review. Roll call. Motion carried.
- **Training** – Motion by Conklin to purchase MTA annual training package for entire board. Supported by Willoughby. Roll call. Motion carried.
- **Poverty Resolution** – Motion by Conklin to approve the Poverty Resolution. Supported by Conklin. Roll call. Motion carried.

Extended Public/Board Comment:

Motion by Conklin to adjourn the meeting at 9:00 pm. Supported by Supervisor Conklin. Roll call. Motion carried.

A handwritten signature in black ink that reads "Amanda Conklin". The signature is written in a cursive style with a large, looped initial "A".

Amanda Conklin, Clerk