



Victor Township, Clinton County, MI
6843 Alward Road Laingsburg, MI
Approved Board Minutes from December 14, 2020 meeting

The regular meeting of Victor Township was called to order by Supervisor Jim Conklin at 7:04 pm.

Attendance: Present: Nikki Fickes, Jim Conklin, Julie Townsend, Amanda Conklin and Paula Willoughby

Agenda: Motion by Conklin to amend the agenda. Supported by Townsend. Roll Call. Motion carried. Motion by Willoughby to approve the agenda with amendments. Roll call. Motion carried.

Minutes: Motion by Conklin to approve the minutes from the November 09, 2020 Board Meeting. Supported by Townsend. Roll call. Motion carried.

Treasurer's Report: Motion by Conklin to accept the treasurer's report. Supported by Townsend. Roll call. Motion carried.

Approval of bills: Motion by Willoughby to pay the bills in the amount of \$21,590.91 using checks #28066-28078 and EFT #560-570. Supported by Conklin. Roll call vote. Motion carried. Motion by Conklin to disburse payroll and related payroll expenses for November 2020 in the amount of \$7,336.61 using checks #12162-12170 and EFT 134 & 135. Supported by Willoughby. Roll call. Motion carried.

Reports:

Victor Township Planning Commission: Forwarded the master plan to the board for review. Draft Masterplan can be viewed at <https://victortwp.org/departments/planning-commission/>. There are a few open seats on the PC. The next PC meeting will be held electronically on January 4, 2021 at 7:00 pm.

Unfinished Business:

- **ISO Update** - None
- **Janitorial Services** - None
- **Opening Township Hall** - No change
- **Master Plan** – Covered under PC. Board reviewing.
- **Budget Report** - 3rd quarter report will be provided at next meeting

New Business:

- **ORV/ATV** - Supervisor Conklin working on this
- **Clerk Vacany** - Motion by Willoughby to reappoint Clerk Conklin until March 31, 2021. Supported by Fickes. Roll call. Motion carried.
- **Internet Access** - Supervisor Conklin and PC member Tammy Ashley working together on this.
- **Budget** - Board to get changes and input to Supervisor Conklin. Preliminary budget report due to board before next meeting
- **Covid 19 Preparedness & Response Plan** - Motion by Conklin to approve as amended. Supported by Willoughby. Roll call. Motion carried.
- **Planning Commission Terms** - Motion by Fickes to appoint David Sell and Thomas Mitchell. Supported by Willoughby. Roll call. Motion carried.

- **Contractor Agreements** - RFP for all expired and expiring contracts to be drafted with due date of March 01, 2021 by 5:00 pm.
- **Meeting Dates** - Motion by Conklin to set board meetings for the second Monday of each month at 7:00 PM. Supported by Willoughby. Roll call. Motion carried.
- **Poverty Resolution** - tabled

Extended Public/Board Comment:

Motion by Conklin to adjourn the meeting at 9:00 pm. Supported by Supervisor Conklin. Roll call. Motion carried.

A handwritten signature in cursive script that reads "Amanda Conklin". The signature is written in black ink and is positioned below the text of the motion.

Amanda Conklin, Clerk