



Station #1
517-651-2638

Station #2
517-675-5121

Laingsburg • Sciota • Woodhull

Emergency Services Authority

7425 Woodbury Road

P.O. Box 96

Laingsburg, Michigan 48848



*Ambulance
Division*

517-651-2638

Approved MINUTES

August 19, 2020 – 6:00 p.m.

Station I – 7425 Woodbury Road

The regular meeting of the L.S.W. Emergency Services Authority was called to order by Chairman Kline on Wednesday, August 19, 2020, at 6:00 p.m. at Station I Fire Hall at 7425 Woodbury Rd., Laingsburg. Members present: Kline, Betts, Austin, McDougall, Hetherington, and Hill. Absent: None.

Also present: Deputy Secretary, Amber Waldburger

Kaye – Public Comment. Woodhull Township Board approved 2020-2021 Budget for LSW. Also, on 8/4, she received call from Eagle; one of our wells was not registered. She also received a Water Well and Pump Record and Letter from gentleman that we are not in compliance and have never been registered, though we should have been since 2015. They have since issued an after-the-fact registration for no fee. Kaye has all the documentation and the registration receipt. The Woodbury Well is now legally registered with the water division. Usage needs to be reported annually. There is no way of metering this well, so we will have to estimate using the amount of tankers filled.

Moved by McDougall, seconded by Hill to approve the minutes of July 15. All in favor, motion carried.

Moved by Austin, seconded by Betts to approve the Treasurer's Report, subject to audit Roll Call Vote: Ayes: Austin, Kline, Betts, Hill, McDougall, Hetherington. Nays: None. Motion carried.

Building and Grounds Report was presented by James Betts. Bernie confirmed that the new lawnmower is working out great.

Emergency Services Chief's Report was presented by Rick Betts. Training was cancelled this month because of governor's orders. Next Thursday there is still Pediatric continuing education training for both our people and others. Board will need to go into closed session at the end of this meeting. Equipment for the new tanker is still being worked on. October 21st will be his last meeting as chief; he will be retiring. Fire Runs: 55 for July, 269 year to date. Ambulance: 35 for July, 243 for the year. Warren questioned whether or not it was a Mutual Aid or a Victor Township run.

Technology Equipment and Service was presented by Dan Dekorte. The fire department needs to update our IT compatibilities, so we put together a committee and got proposals from two companies to address these needs. Dan reviewed the breakdown of charges listed on the lesser of the two quotes. Yearly costs after initial setup would be approximately \$3014. Hetherington moved to approve and sign a one-year contract with Gracon Services, Inc. listing Dan Dekorte as Project Manager. McDougall seconded. Roll Call Vote: Ayes: Austin, Kline, Betts, Hill, McDougall, Hetherington. Nays: None. Motion carried.

Accumulated 5-Year contract is set to expire this October, so Dan has asked for them to give them an updated quote with some changes related to computer purchases and program offerings. Betts is looking into options for fire reporting.

2019-2020 Audit Report was presented, to be revisited next month.

Moved by Austin seconded by Hill to pay the bills using: from the General Fund Check#6934 thru Check#6946 in the amount of \$11,535.96 dated 7/16/20-8/19/20 - includes EFT's for Consumers Energy. **Payroll** – from the Trust and Agency direct deposit in the amount of \$44,424.53 dated 7/18/20-8/21/20. Moved by Betts, seconded by Hill. Roll Call Vote: Ayes: Austin, Kline, Betts, Hill, McDougall, Hetherington. Nays: None. Motion carried.

Hill asked about the process of replacing the LSW Chief. Hetherington nominated Dan Dekorte. We will check the bylaws and in the interlocal agreement. J. Betts added that typically the chain of command moves up, starting with the Assistant Chief. Mary suggested we form a committee to interview the candidates and volunteered to be on the committee. Hill suggested we first need to look through the bylaws and interlocal agreement. It was decided that next month we will have the information needed to proceed.

Moved by McDougall, seconded by Kline that the Board meet in closed session under section 8(e) of the Open Meetings Act, to review information provided by our attorney regarding settlement of the Richmond Lawsuit. Roll Call Vote: Ayes: Austin, Kline, Betts, Hill, McDougall, Hetherington. Nays: None. Motion carried.

Closed session began at 6:43 PM

Board reconvened in open session at 6:48 PM

Moved by Hill, seconded by McDougall to adjourn. All in favor, motion carried.

Meeting was adjourned at 6:51 PM

Amber Waldburger, Deputy Secretary