



Victor Township, Clinton County, MI
6843 Alward Road Laingsburg, MI
APPROVED Board Minutes from July 13, 2020 meeting

The electronic regular meeting of Victor Township was called to order by Supervisor Warren Malkin at 7:04 pm.

Attendance: Paula Willoughby, Mike Wall, Warren Malkin, Julie Townsend, Amanda Conklin

Agenda: Motion by Conklin to add Election under new business and ISO under Old Business. Supported by Wall. Roll call vote. All in favor. Motion carried.

Minutes: Motion by Willoughby to approve the minutes from the June 06, 2020 Board Meeting. Supported by Wall. Roll call vote. All in favor. Motion passed.

Treasurer's Report: Motion by Conklin to accept the treasurer's report. Supported by Willoughby. Roll call vote. All in Favor. Motion carried.

Approval of bills: Motion by Conklin to pay the June 2020 bills in the amount of \$20,803.08 using checks #27928-27944 and e-checks #498-513. Supported by Willoughby. Roll call vote. Motion carried. Motion by Willoughby to disburse payroll and related payroll expenses for June 2020 in the amount of \$6169.90 using checks #12114-12121 and EFT 128. Supported by Conklin. Roll call vote. All in favor. Motion carried.

Reports:

Victor Township Planning Commission is moving forward with the land use portion of the Master Plan. The next meeting will be held August 3 2020 at 7:00 pm.

LSW: Minutes and reports were placed on file.

Maintenance: General upgrades to some of the bathroom fixtures needs to be completed to meet ADA requirements. Shawn Smith is collecting quotes and will be forwarding them to the office administrator to present to the Board.

Unfinished Business:

1. **Ordinance 19.3:** Nothing to report
2. **ISO:** Willoughby presented the latest updates from ISO to the Board. A link to the International Fire Code will be forwarded to the Board for review. Willoughby will discuss travel distance requirements with ISO and Dave DeKorte.

New Business:

1. **Custodial:** Motion by Wall to appoint Melanie McIntosh as temporary custodian at \$30.00 per hour. Supported by Conklin. Roll call vote. All in Favor. Motion carried. Motion by Conklin to approve the Custodial RFP with deadline of September 9, 2020. Supported by Townsend. All in favor. Motion carried.
2. **Opening Township Hall:** Motion by Willoughby to open outdoor facilities per Governor Whitmer's gathering requirements. Supported by Conklin. Roll Call Vote. All in favor. Motion. Motion by Willoughby to cancel all indoor hall events through August 31, 2020 with exception to Board of Review and August 4, 2020 election. Supported by Conklin. Roll call vote. All in favor. Motion carried.
3. **Sale of HME Fire Engine:** Motion by Wall to sell accept the offer of \$80,000.00 for the engine. Supported by Willoughby. Roll Call Vote. One Opposition. Motion carried.

4. Election: Motion by Wall to transfer \$2,000.00 from Deputy Clerk to Election Board Wages. Supported by Willoughby. Roll call vote. All in favor. Motion carried. Election Commission meeting July 16, 2020 at 5:00 pm.

Extended Public/Board Comment: Board of Review will be meeting in person on July 21, 2020 at 12:00 pm. Motion by Willoughby to remove the current Deputy Clerk from the bank account. Supported by Conklin. Roll call vote. Malkin absent. Motion carried.

Motion by Wall to adjourn the meeting at 8:21 pm.

A handwritten signature in black ink that reads "Amanda Conklin". The signature is written in a cursive style with a large initial 'A'.

Amanda Conklin, Clerk