



Victor Township, Clinton County, MI
6843 Alward Road Laingsburg, MI
Approved Board Minutes from June 08, 2020 meeting

The electronic regular meeting of Victor Township was called to order by Supervisor Warren Malkin at 7:08 pm.

Attendance: Paula Willoughby, Mike Wall, Warren Malkin, Julie Townsend, Amanda Conklin

Public Comment: Mike Wall issued notice of his distancing from the Republican Party and Beth Botke shared information on July Board of Review July meeting changes.

Minutes: Motion by Conklin to approve the minutes from the May 11, 2020 Board Meeting. Supported by Wall. Roll call vote. All in favor. Motion passed.

Treasurer's Report: Motion by Conklin to accept the treasurer's report. Supported by Townsend. Roll call vote. All in Favor. Motion carried.

Approval of bills: Motion by Willoughby to pay the May 2020 bills in the amount of \$113,436.48 using checks #27909-27926 and e-checks #490-497 voiding 491. Supported by Wall. Roll call vote. Motion carried. Motion by Willoughby to disburse payroll and related payroll expenses for May 2020 in the amount of \$5908.72 using checks #12106-12113 and EFT 126-127. Supported by Conklin. Roll call vote. All in favor. Motion carried.

County Officials: County Commissioner Stacey spoke about the results of the audit review, courthouse opening capacity and procedures, Clinton County Fair Ground updates and The Greater Lansing Food Bank request for donations and their decision not to donate at this time.

Reports:

Victor Township Planning Commission revised their bylaws and provided them to the Board. The PC will revise the adoption date to June 1st, 2020. The 5-year plan is scheduled to be presented to the Board of Trustees in November 2020. The next Victor Township Planning Commission meeting will be held electronically on July 6, 2020 at 7:00 pm.

LSW: Trustee Wall has responded to inquiries from insurance company representatives regarding increasing homeowner's insurance premiums due to ISO ratings. Motion by Townsend to designate Paula Willoughby the Board representative to work with the attorney, ISO and field representatives to develop a plan to improve ISO rating. Supported by Wall. Roll call vote. All in favor. Motion carried.

Maintenance: Water has been restored to cemeteries and cemetery signage has been installed.

Items of Public Interest: Motion by Conklin to cancel all July events and continue to keep outdoor bathrooms closed for the month of July. Supported by Willoughby. Roll call vote. All in favor. Motion carried. Motion by Willoughby to open the office as of July 1, 2020 Monday-Friday from 2-5:00 pm, according to the Preparedness Plan and to utilize the glass partition for social distancing, to close interior bathrooms and to clean and post warnings per CDC guidelines. Supported by Wall. Roll call vote. All in favor. Motion carried.

Unfinished Business:

- 1. Security System:** Motion by Wall to discontinue Security System RFP posting. Supported by Conklin. Roll call vote. All in favor. Motion carried.
- 2. Ordinance 19.3:** Nothing to report
- 3. Planning Commission Bylaws:** Motion by Willoughby to adopt the Planning Commission Bylaws with updates discussed previously in meeting. Supported by Malkin. Roll call vote. All in favor. Motion Carried.

New Business:

1. **Covid 19 Response Plan:** Motion by Conklin to approve the Covid 19 Preparedness Plan Resolution 2020-4 . Supported by Willoughby. Roll call vote. One opposed. Motion carried.

Extended Public/Board Comment: Victor Township Board of Trustees shall work to seek a candidate for the November 2020 ballot. Clerk Conklin to reach out to the County Clerk regarding the required actions by the Board.

Motion by Malkin to adjourn the meeting at 8:18 pm. Supported by Wall. Roll call vote. All in favor. Motion carried.

A handwritten signature in cursive script that reads "Amanda Conklin".

Amanda Conklin, Clerk