

Victor Township, Clinton County, MI
6843 Alward Road Laingsburg, MI
Approved Board Minutes from January 13, 2020 meeting

The regular meeting of Victor Township was called to order by Supervisor Warren Malkin at 7:00pm.

In Attendance: Warren Malkin, Amanda Conklin, Mike Wall, Paula Willoughby, Julie Townsend

Public Comment: A township resident asked for clarification on the LSW burn permit application. If a resident previously had a burn permit and leaves a message to renew, LSW will not call back. Your renewal is automatically approved. Sarah Huyser spoke to the audience about her plan to run for Clinton County Prosecutor. She is the Assistant Prosecuting Attorney for Clinton County.

Debi Price introduced herself and shared her intent to run for Clinton County Clerk/Register of Deeds. Debi has been a Clinton County employee for 16 years.

Agenda: Motion by Conklin to add e-pollbook laptops, 2020 meeting schedule and risk control review. Supported by Willoughby. All in favor. Motion carried.

Motion by Townsend to approve the agenda as amended. Supported by Conklin. All in favor. Motion carried.

Minutes: Motion by Townsend to approve the minutes from December 09, 2019 as amended. Supported by Conklin. All in favor. Motion carried.

Treasurer's Report: Motion by Conklin to accept the treasurer's report. Supported by Wall. All in Favor. Motion carried.

Approval of bills: Motion by Willoughby to pay the December bills in the amount of \$33,766.76 using checks # 27707-27732 and e-checks #436-444. Supported by Wall. All in favor. Motion carried. Motion by Willoughby to disburse payroll and related payroll expenses for December 2019 in the amount of \$6098.44 using checks #12050-12058. Supported by Wall. All in favor. Motion carried.

Reports:

County Commissioner Adam Stacey spoke about several personnel changes. He provided public safety radio project millage proposal brochures to make available to the public at the township hall. He provided more detail on the current system that will not be supported after 2021. Residents will vote on the millage proposal on March 10, 2020 ballot.

Deputy Sherriff Chrenka reported 1300 total Victor Township calls for service for 2019. He shared concerns over communication issues with other jurisdictions and shared his thoughts on what poor shape the system would be in if we did not support a full overhaul of the current system. Chrenka personally endorses Sarah Huyser for Clinton County Prosecuting Attorney.

Victor Township Planning Commission Julie Townsend provided updates on the township survey sent with tax bills. They are also working on Planning Commission by laws. Next PC meeting February 3, 2020

LSW Minutes from November 20, 2019 meeting and the November 2019 activity report were reviewed. LSW would like the Board to consider selling Fire Engine #3. Chief Betts stated it is outdated and is difficult to find parts for. The engine was a custom order in 2001 and has been maintained by the same mechanic since it was purchased. LSW believes now is the time to sell the unit before it loses further value. Motion by Wall to allow him to move forward with gathering information regarding resale value of Engine 3. Supported by Willoughby. Malkin opposed. Motion carried.

Maintenance & Facilities: Fence was installed. Conklin to confirm motion for fencing around the propane tank. Electrical upgrades to the fire hall will begin on Jan 22, 2020. Disposal of records scheduled to be completed before Feb Board meeting. Wall has been working with Melanie McIntosh and Shawn Smith to create a historical maintenance and purchase log. Melanie McIntosh will arrange old PC disposal with IT Right.

Unfinished Business:

1. Security System – A draft RFP is being reviewed by Wall and will be forwarded to the board in the next week.
2. Policy & Procedures – Motion by Willoughby to approve the Policy and Procedures manual dated Jan 13, 2020. Appendix A will be reviewed and redrafted in the coming months. Supported by Townsend. All in favor. Motion carried.
3. Ordinance 19.3 Fire, Ambulance & Inhalator Service Charges Ordinance – Willoughby has forwarded her proposed revisions. No word from the attorney
4. Water Heater – Wall to follow up with Shawn Smith
5. 2020-2021 Budget Conklin to forward proposals for her cost centers.

New Business:

1. Poverty Exemption for 2020 Motion by Willoughby to adopt the Poverty Exemption 2020. Supported by Malkin. All in favor. Motion carried
2. Teleconferencing -We will test the teleconferencing option on the phone system at the February meeting.
3. Ordinance and resolution codification – There are funds left over from the website project that originally included codification and electronic formatting of the ordinances and resolutions. Currently the files are in dire need of organization are not in an electronic format. Municode has submitted a quote to review and codify the ordinances and resolutions. Motion by Willoughby to contract with Municode for codification. Supported by Wall. Malkin Opposed. Motion carried. Conklin and office staff will contact Municode to start the process.
4. Risk Control – No one was aware of the replacement cost valuation issues proposed by Jon Johnson of Burnahm and Flower prior to the meeting. Conklin will contact Mr. Johnson and ask him to meet with Malkin and herself before the next meeting.
5. Meeting Schedule – Motion by Wall to continue to hold meetings on the 2nd Monday of each month at 7:00 pm for 2020. Supported by Willoughby. All in favor.
6. E-pollbook Laptops – New E-pollbook election laptops are required because ours are outdated and will not run after installation of Windows 10. Motion by Willoughby to purchase 2 new E-pollbook laptops for \$1587.87 directly from Dell. Supported by Wall. All in favor. Motion carried.

Extended Public/Board Comment:

Malkin reported tables in the hall are not being stacked properly and are not being checked by the office staff after events. There is a fee for improperly stacking tables. Conklin to discuss with office staff.

Motion by Malkin to adjourn the meeting at 8:11 pm, supported by Wall.


Amanda Conklin, Clerk