

Victor Township, Clinton County, MI
6843 Alward Road Laingsburg, MI
Approved Board Minutes from December 09, 2019 meeting

The regular meeting of Victor Township was called to order by Supervisor Warren Malkin at 7:00pm.

In Attendance: Warren Malkin, Amanda Conklin, Paula Willoughby, Julie Townsend Absent Mike Wall

Public Comment: A township resident commented on how great the parking lot and lighting looks after construction and lighting upgrades.

Agenda: Motion by Conklin to add budget amendments to the agenda. Supported by Willoughby. All in favor. Motion carried. Motion by Willoughby approve the agenda as amended. Supported by Malkin. All in favor. Motion carried.

Minutes: Motion by Willoughby to approve the minutes from November 11, 2019. Supported by Townsend. All in favor. Motion carried.

Treasurer's Report: Motion by Conklin to accept the treasurer's report. Supported by Townsend. All in Favor. Motion carried.

Approval of bills: Motion by Willoughby to pay the November bills in the amount of \$94,500.56 using checks # 27646-27683 and e-checks #430-435. Supported by Conklin. All in favor. Motion carried. Motion by Willoughby to disburse payroll and related payroll expenses for November 2019 in the amount of \$5929.17. using checks #12042-12049 and EFT 116&117. Supported by Conklin. All in favor. Motion carried.

Reports:

County Commissioner Adam Stacey spoke about the latest plan to fund the needed 911 emergency operation upgrades. They are proposing a .85 millage to fund it. This would be the first county millage in over a generation and a half. Victor Township Planning Commission member; Kim Dutcher provided on the survey they mailed out with the tax bills. So far 121 surveys have been returned. He also noted planning commission meetings will continue to be held on the first Monday of each month, but will now begin at 7:15.

LSW: Minutes from October 16, 2019 meeting and the October 2019 activity report were reviewed.

Maintenance & Facilities: Clery Fence plans to install fence the week of December 9, 2019. Lenon Electric plans to begin installing new lighting in the firehall conference room and garage the week of December 30, 2019. Fire trucks will need to be moved out. Arrangements for that will be made between LSW and Lenon Electric. Motion by Willoughby to pay \$3200.00 deposit to Lenon Electric and \$1450.00 to Cleary Fence. Supported by Townsend. All in favor. Motion carried.

Items of Public Interest: Tax Bills In 2017 the voters passed the EMS millage – this millage replaces the “Fire” millage. The amounts are the same 1.5. Neither millage was charged to residents last year in an effort to spend the “Fire” funds in the account. The Township Board voted to charge the millage this year. The only difference between the fire millage and the EMS millage is that the Fire millage could be use ONLY on FIRE Protection and the EMS millage can be used on emergency services rather than limiting it to FIRE only.

Correspondence: A letter from a resident regarding her interaction with Lansing Mercy Ambulance Service was reviewed and placed on file.

Unfinished Business:

1. Security System – Print Makers Service Inc attended the meeting to answer some questions regarding their quote. Office Administrator< Melanie McIntosh and Trustee Mike Wall will begin work on the Security RFP in December.
2. Policy & Procedures – Amendments were received by Trustee Townsend. Conklin will redraft and furnish to the Board at the January meeting.

3. Parking lot has been 100% completed
4. Ordinance 19.3 Fire, Ambulance & Inhalator Service Charges Ordinance – Township Attorney David Revore addressed the Board regarding the ongoing disorganization of the ordinances. It was suggested the board consider entering into contract with a company specialized in assisting with the organization of ordinances. Revore and Willoughby will review all of the fire and emergency services ordinances and work to draft one single ordinance to encompass all that currently exist.
5. Janitorial Services – Supervisor Malkin reported floors are not being properly mopped and parking lot trash can have not been emptied. Due to the weather and the can being uncovered it will be removed and placed in the pavilion concession stand for winter. Conklin will notify custodian of the mopping issues.
6. Update Signers Account revisions are being carried out.
7. Water Heater – Quotes are being accepted.

New Business:

1. 2020-2021 Budget Malkin provided the Board with a proposed draft budget. Willoughby suggested everyone review each line item and suggest a plan for the budgeted amounts.
2. Budget adjustments and corrections were presented to the Board and approved.

Extended Public/Board Comment:

Motion by Malkin to adjourn the meeting at 8:39 pm, supported by Wall.



Amanda Conklin, Clerk