

Victor Township, Clinton County, MI
6843 Alward Road Laingsburg, MI
Approved Board Minutes from October 14, 2019 meeting

The regular meeting of Victor Township was called to order by Supervisor Warren Malkin at 7:00pm.

In Attendance: Warren Malkin, Amanda Conklin, Mike Wall, Julie Townsend, Paula Willoughby

Brief Public Comment: A resident requested information regarding camping on residential properties for prolonged periods of time. County Commissioner Adam Stacey offered to follow-up with the resident. It was also mentioned the revised website looks great but is missing the 2019-2020 budget resolution. Conklin will address this immediately.

Agenda: Motion by Willoughby to add review of revised 2019 L-4029 and legal services revision to the agenda, supported by Wall. All in favor. Motion carried.

Motion by Willoughby to approve the agenda as amended, supported by Wall. All in favor. Motion carried.

Minutes: Motion by Conklin to approve the minutes from September 09, 2019, supported by Townsend. All in favor. Motion carried.

Motion by Willoughby to approve the minutes from September 23, 2019 special meeting, supported by Townsend. All in favor. Motion Carried.

Treasurer's Report: Motion by Malkin to accept the treasurer's report, supported by Willoughby. All in Favor. Motion carried.

Approval of bills: Motion by Willoughby to pay the September bills in the amount of 65,757.69 using checks # 27592-27615 and echecks #420-424, supported by Wall. Motion by Willoughby to disburse payroll and related payroll expenses for September 2019 in the amount of \$5841.33 using checks #27592-27615, supported by Wall. All in favor. Motion carried.

Reports:

Clinton County Commissioner: Commissioner Stacey spoke about funding the new county 911 service system.

Planning: A draft survey was presented by McKenna for the five-year comprehensive plan. Concrete for the playground sidewalks and benches will be poured in the next week or two. Supervisor Malkin completed the Little Library box. Fencing quotes have been received for the playground fence. The next Planning Commission meeting is scheduled for November 4, 2019 at 7:00 pm at the Victor Township Hall.

LSW: Mike Wall provided LSW minutes from August 21, 2019 meeting and the August 2019 activity report.

Maintenance & Facilities: Maintenance contractor Shawn Smith provided quotes for the hall heating system upgrades, lighting for the fire hall, concrete quotes, and playground fencing quotes. Motion by Willoughby to accept Dan Woodbury's quote for concrete, supported by Wall. All in favor. Motion carried. Motion by Willoughby to accept the quote provided by ClearyFence, supported by Wall. All in favor. Motion carried.

Unfinished Business:

1. Security System – Shawn Smith will seek a security consultant to determine best plan of action for security cameras.
2. Policy & Procedures – Special Meeting to be held October 24, 2019 at 6:30pm.
3. Parking Lot – C2AE has submitted another directive to the contractor to follow up on final striping. Malkin suggested holding the latest payment to the contractor until the project has been completed.
4. Ordinance 19.3 Fire, Ambulance & Inhalator Service Charges Ordinance – No response from attorney.
5. Janitorial RFP –Bids will be reviewed at the November 4, 2019 meeting
6. Update Signers – to be discussed at policies and procedures special meeting.

New Business:

- 1 Minutes on website - Planning commission minutes are being forwarded directly to WebLocal
- 2 Township Audit-Motion by Willoughby to approve the audit, supported by Townsend. All in favor. Motion carried.
- 3 Water Heater- Discussed during maintenance
- 4 McKenna Agreement – Motion by Willoughby to approve the services agreement, supported by Wall. All in favor. Motion carried.
- 5 L4029 Motion by Willoughby to approve the revised L4029, supported by Wall. All in favor. Motion carried.
- 6 Legal Services Engagement Agreement – Malkin to contact Revore to revise our current engagement agreement.

Extended Public/Board Comment: Motion by Willoughby to approve Vail hall refund of \$150.00, supported by Townsend. All in favor. Motion Carried.

Motion by Malkin to adjourn the meeting at 8:50 pm, supported by Wall.

Amanda Conklin, Clerk