

# Victor Township Planning Commission Meeting

Regular Meeting: Monday, November 4, 2019

Victor Township Hall, Laingsburg, Michigan

## Meeting Minutes Official

Approval Date: \_Dec. 2, 2019\_\_\_\_\_

<b>Agenda Item</b>	
Call to Order	Mr. Dutcher called the meeting to order at 7:00 pm.
Roll Call of Members	Present: Mr. Ginther, Ms. Fickes, Mr. Dutcher, Dr. Nelson, and Ms. Townsend, and Ms. Sayles. Ms. Ashley joined at 7:10
Public Comment	None.
Agenda	A motion was made by Dr. Nelson and seconded by Ms. Fickes to approve the agenda. Motion passed unanimously with no objections.
Minutes	A motion was made by Ms. Sayles and seconded by Mr. Ginther to approve the October 7, 2019 minutes. Motion passed unanimously with no objections.
<b>Unfinished Business</b>	
None	Although no item, Ms. Sayles gave an update on the PC budget with funds remaining in the amount of \$32,069.54. The question was brought up at the previous meeting.
<b>New Business</b>	
2020 Master Plan Community Survey	<p>All members gave suggestions to improve the edition that Doug had sent. Suggestions will be sent to Doug to have ready to present to full board on Monday November 11.</p> <p>Mr. Dutcher presented info on printing and folding surveys. All members agreed to have Kim present information to the board.</p>

Other info from board members	<p>Kim Dutcher will not be physically present at the next few meetings. Discussion ensued on conferencing in. All members felt that using a phone line or computer line to include those who were not able to attend was acceptable.</p> <p>This lead to discussion regarding by laws for PC. Board agreed that we will develop by laws (using MTA template) over the next meetings.</p>
Commissioner Comment	None
Adjournment	A motion was made by Ms. Sayles and seconded by Dr. Nelson to adjourn the meeting. Motion was approved unanimously with no objections. Meeting adjourned at 8:05 pm.
Next Meeting	Next meeting will be December 2, 2019 at 7:00 pm.

**ACTION ITEMS:**

1. Review by laws	

Minutes recorded and presented by: Maggie Sayles