

Victor Township, Clinton County, MI
6843 Alward Road Laingsburg, MI
Approved Board Minutes from August 12, 2019 meeting

The regular meeting of Victor Township was called to order by Supervisor Warren Malkin at 7:00pm.

In Attendance: Warren Malkin, Amanda Conklin, Mike Wall, Paula Willoughby, Julie Townsend

Brief Public Comment: None

Agenda: Motion by Wall to approve agenda with amendments, supported by Willoughby. All in favor. Motion carried.

Minutes: Motion by Willoughby to approve minutes from July 8, 2019 meeting, supported by Townsend. All in favor. Motion carried.

Motion by Wall to approve minutes from July 24, 2019 special meeting, supported by Townsend. All in favor. Motion carried.

Treasurer's Report: Motion by Conklin to accept the treasurer's report, supported by Wall. All in Favor. Motion carried.

Approval of bills: Motion by Willoughby to pay the July bills in the amount of \$276,846.01 using check # 27532-27550, and \$661.34 using E Checks #410-416, supported by Conklin. Motion by Willoughby to disburse payroll and related payroll expenses for July 2019 in the amount of \$7,331.72 using check #12007-12015, voiding check 12016. Supported by Conklin. All in favor. Motion carried.

Reports:

Planning: Kim Dutcher reported the playground equipment has moved back to Victor Township Hall and is scheduled for assembly at the end of August 2019. Mr. Dutcher also explained the circumstances surrounding the cancellation of the August 5th, 2019 Planning Commission meeting. Office administrator to forward Policy and Procedures template to Planning Commission for review. Master Plan consultant is planning to attend the next Planning Commission meeting. The next Planning Commission meeting is scheduled for August 26, 2019 at 7:00 pm at the Victor Township Hall. There will be no meeting in September.

LSW: Mike Wall provided LSW minutes from June 19, 2019 and the June 2019 activity report.

Maintenance & Facilities: Maintenance contractor Shawn Smith has been disposing of old paint and participated in site prep and placement of playground equipment from temporary location to the hall.

Unfinished Business:

1. Security System – Grant from Par Plan to be sought in October 2019.
2. Policy & Procedures FOIA – Discussed and approved at July 08, 2019 meeting.
3. Parking Lot – Motion by Wall to approve \$2500.00 in additional work funds for parking lot if accompanied with documentation and recommendation from C2AE. Supported by Malkin. Malkin to contact C2AE for an update.
4. Ordinance 19.3 Fire, Ambulance & Inhalator Service Charges Ordinance – No response from attorney.
5. Janitorial RFP has been published locally and posted to the website.

New Business:

1. Cable Communications System Franchise Agreement – Motion by Willoughby to approve the agreement, supported by Conklin. All in favor. Motion carried.
2. Disposal of equipment – Motion by Conklin to dispose of pavilion refrigerator and floor polisher by recycling, supported by Willoughby. All in favor. Motion carried.
3. Website – The new victortwp.org website is now online. Motion by Wall to approve contract with Constant Contact subject to meeting all FOIA guidelines, supported by Conklin. All in favor. Motion carried.

4. Bank resolution to add signer – Current policy does not allow for the addition of the Deputy Clerk to accounts or to sign checks. A Special Meeting will be held on September 23 at 6:30 pm to review Victor Township’s Policy and Procedures handbook.
5. Township, Zoning & LVPOA – No response from attorney regarding last month’s letter from the Board.
6. Cemetery Rules – Motion by Conklin to allow the burial of three (two adults and one child) cremains on one lot, supported by Wall. All in favor. Motion carried.
6. **Extended Public Comment:** The Board has not received an official response to last month’s letter issued to Planning and Zoning requesting request additional information regarding requests within Westchester Heights Subdivision, which is covered by the Revised Lake Victoria Property Restrictions of Lake Victoria Property Owners Association (LVPOA). Wall reported ZC-09-19VR was approved by the Clinton County Zoning Board of Appeals.

Motion to adjourn by Malkin, supported by Wall to adjourn the meeting at 8:16 pm.


Amanda Conklin, Clerk