

**Township of Victor  
Clinton County**

**AGENDA  
REGULAR VICTOR TOWNSHIP BOARD MEETING  
August 9, 2018**

**Call meeting to order 7:00 P.M.**

The regular meeting of the Victor Township Board was called to order by Supervisor Warren Malkin at 7:00 PM

**Pledge of Allegiance**

**Roll Call of Members:** Members Present: Malkin, Willoughby, Townsend and Wall.

Absent:

**Township Clerk:** Motion by Willoughby, <sup>4-0</sup> second by Wall to accept the resignation of Byron Prange as Clerk. Motion passed, 5-0. Motion by Willoughby, second by Wall to appoint Sally Hamlin as Clerk. Motion passed, 5-0. <sup>4-0</sup>

**Brief Public Comment (2-3 minutes each) :** None

**Agenda:** Motion by Willoughby, second by Townsend to approve the agenda. The motion passed.

**Minutes Regular:** Wall moved and Willoughby second to approve the minutes from the July 2018 meeting as amended. Motion passed, 5-0.

**Treasurer's Report (Township)** The Treasurers report was accepted.

**Approval of Bills.** Motion by Willoughby, second by Malkin to pay payroll in the amount of \$3,653.03 using check numbers 11893-11897. Motion Passed, 5-0. Moved by Willoughby, second by Townsend to pay the August bills in the amount of \$314,971.23 using checks numbers 27117-27137; and July bills and corrections in the amount of \$4,795.44 using checks numbers 27110-27133 and E312 – E318. Motion passed, 5-0.

**Reports (questions/accept as written)**

Planning: Kim Dutcher and members of the Planning Commission met prior to the Township Board meeting and recommended approval of PC-18-18MA and PC-19-18 SLU.

LSW. Wall provided the board with the June minutes and run reports.

Maintenance & Facilities Report: Wall provided the board with the July report.

**County Officials**

Adam Stacey County Commissioner: No report.

James Chrenka, Deputy Sheriff. No report.

**Items of Public Interest:** None Reported

**Correspondences (receive and place on file)** None Reported

## Unfinished Business

- 1) Reed Church. Motion by Wall, second by Willoughby to accept the bid submitted by Mark Brink. Motion passed, 4-1 with Malkin voting no.
- 2) Use of Soccer Fields. Malkin provided the Board with a sample contract. The Board will review next month.
- 3) Phone System. IT Right did not show up for the training on the phone system. Malkin to follow up.
- 4) Arbor. Motion by Wall, second by Malkin to execute the agreement negotiated by the Township lawyer to end the contract with Arbor for a cost of \$1,000.00. Motion passed, 5-0.
- 5) Security System. Wall reported on the meeting with an ADT representative to secure a plan and quote on a security system to cover all of the Township property. Wall and Shawn Smith will continue to look at different security systems.
- 6) Policy & Procedures. This was tabled until September.
- 7) Parking Lot. A number of questions were asked regarding the drainage for the parking lot. Malkin indicated the cost of asphalt has increased making the cost of the project more than the budgeted amount from the general fund. Willoughby indicated there were more than enough money to fund the project, which should also include funds from the fire fund. Wall agreed and indicated he thought this was a acceptable use of the funds based upon the use of the parking lot by LSW. Tabled until September.

## New Business

1. PC-18-18 MA. Motion by Malkin, second by Willoughby. Motion passed, 5-0.
2. PC-19-18 SLU.
3. Repeal Ordinance #19.3. Malkin moved that the Township Board needed to pass an ordinance in order to repeal an ordinance pertaining to the collection of fees for fire runs. Willoughby objected to receiving these materials the night of the meeting. Wall also objected and both Willoughby and Wall indicated that this was done years ago. The motion was tabled to September.
4. Form L-4029. The Board discussed the current balance in the Fire Fund. Willoughby moved, Wall second to not collect any taxes for the fire fund. Motion passed, 5-0. Malkin moved, Willoughby second to approve collecting 1.4954 mills, .9966 as approved by the voters for roads. Motion passed, 5-0.

## Extended Comment Public/Board

Wall indicated that the office has been understaffed since the resignation of Kim Smith as Clerk in February. Further he indicated that this has caused issues in the office that need to be addressed. Currently the board has approved having office staff work 20 hours of week and this is in our fiscal year budget. Motion by Wall, second by Willoughby to hire additional office staff to fill the hours not currently being staffed. Motion passed, 4-1 with Malkin voting no.

**Without any objection, the meeting will be adjourned (on/or before 9:30 P.M.)**

Wall moved and Willoughby second to adjourn the meeting at 8:41 PM