

Victor Township Planning Commission Meeting

Regular Meeting: Thursday, April 12, 2018

Victor Township Hall, Laingsburg, Michigan

Meeting Minutes

FINAL

Approval Date: May 10, 2018

Agenda Item	
Call to Order	Mr. Dutcher called the meeting to order at 7:06 pm.
Roll Call of Members	Present: Ms. Ashley, Dr. Nelson, Ms. Fickes, Ms. Townsend, and Mr. Dutcher. Also present: Warren Malkin, Mike Wall, Ted Ashley, and Byron Prange. Absent: Ms. Sayles. Mr. Saller resigned prior to the meeting.
Public Comment	None.
Agenda	Mr. Dutcher presented a revised agenda to reorder the agenda items and discuss the need for a new planning commission member. A motion was made by Ms. Fickes and seconded by Mr. Ashley to approve the revised agenda. Motion passed unanimously with no objections.
Minutes	The March draft minutes were corrected to read that Mr. Dutcher called the meeting to order. No other revisions were requested. A motion was made by Ms. Ashley and seconded by Ms. Fickes to approve the revised March minutes. Motion passed unanimously with no objections.
Unfinished Business	
Grant Discussion	The grant application was turned in on time (April 1, 2018). The DNR will score the application and get back with us. We will have a chance (August) to improve our score by submitting additional support letters and/or supplying more information. Dr. Nelson and Ms. Fickes will score our application using the criteria supplied by DNR. They will start working on additional items to prepare in advance of receiving feedback from DNR.
Volunteer Letter	We will work on gathering more support letters and offers of assistance with assembling the playground equipment. We will reach out to FFA, Laingsburg Schools special needs coordinator, and RESA. Ms. Fickes will contact the soccer representatives.

New Business	
Announcement from Mr. Dutcher about Mr. Saller	Mr. Saller contacted Mr. Dutcher since the last meeting. Mr. Saller is stepping down from the planning commission due to personal matters. Mr. Dutcher will work with Ms. Sayles to contact the board about filling this vacant position.
Five-year road review	Information received from the county was distributed. Discussion included: condition of Jason Road, Hollister Road, and Alward Road. The proposed work (crush and shape and resurface) is the same for all three locations. The existing 5-year road plan and coordinating with the township hall parking lot project were also discussed. All members of the planning commission were asked to review the county information and look at the roads and further discuss by email. The planning commission needs to give a recommendation to the township board by their next meeting on May 1, 2018.
Commissioner Comment	None
Adjournment	A motion was made by Ms. Ashley and seconded by Dr. Nelson to adjourn the meeting. Motion was approved unanimously with no objections. Meeting adjourned at 8:25 pm.
Next Meeting	Thursday, May 10, 2018 at 7:00 pm.

ACTION ITEMS:

1. Contact the board about filling the position vacated by Mr. Saller.	Mr. Dutcher & Ms. Sayles
2. Review and score the DNR application, so we can begin strengthening our application.	Ms. Fickes & Dr. Nelson
3. Review the county road projects information. Provide your recommendation for the 2018 project via email.	All Planning commission members
4. Secure more support and/or volunteer letters for the DNR application.	All Planning commission members

Minutes recorded and presented by: Julie Townsend, Secretary