

TOWNSHIP OF VICTOR
Clinton County, Michigan
6843 Alward Road, Laingsburg, MI 48848
VICTOR TOWNSHIP BOARD
March 6, 2018
Approved MEETING MINUTES

The regular meeting of the Victor Township Board was called to order by Township Supervisor Warren Malkin at 7:00 p.m.

Members present: Warren Malkin, Paula Willoughby, and Maggie Sayles. Mike Wall was absent, but listened in and gave comment via phone. (Wall is unable to vote, only comment)

ROUTINE BUSINESS:

Brief Public Comment: No comment.

Moved by Willoughby, support by Malkin to approve Maggie Sayles as recording secretary in absence of Clerk. All in favor, motion passed.

Agenda: Moved by Sayles, supported by Willoughby, to approve the agenda as amended. Amended agenda included adding Resolution to accept Parks and Recreation Plan and Acceptance of Clerk's resignation under New Business. All in favor, motion carried.

Moved by Willoughby, seconded by Sayles, to approve the minutes of February 6, 2018 as amended. Amendments include correcting date on minutes to reflect actual date of February 6, 2018. All in favor, motion carried.

Treasurer's Report: Malkin accepted the Treasurer's report to be placed on file, subject to audit. Willoughby entertained questions.

Motion by Malkin, support by Sayles to approve amended 2017 budget to align revenues with actual expenditures. All in favor, motion carried.

Approval of Bills: Moved by Willoughby, supported by Sayles, to pay the accounts payable in the amount of \$10,050.70 using check numbers, 11853-11860. All in favor, motion carried.

Moved by Willoughby, supported by Malkin, to pay the payroll in the amount of \$5836.25 using check numbers, 26977-26994. All in favor, motion carried.

REPORTS:

LSW report presented by Willoughby on behalf of Wall. Information included past LSW February 2018 meeting minutes and monthly activity report.

Planning Commission representative Sayles provided update on DNR grant application, including the need for a public hearing prior to April 1, 2018. The Resolution added to the agenda is showing signed support of the 5

year Park and Recreation Plan previously approved in May 2017. PC supports the variance request ZC-03-18 VR

COUNTY OFFICIALS:

Adam Stacy, County Commissioner, reported that the county has its first approved solar farm up and running. Mid Michigan Health Department warns of a Hepatitis A outbreak. Clinton County is working with Tri County Regional Planning to regain seats on the board. Mr. Ginther asked how Federal dollars would affect local road funding.

ITEMS OF PUBLIC INTEREST: no comments

CORRESPONDENCE:

The Township received a thank you letter from Pat Brown, on behalf of the Sleepy Hollow Trail Riders Association.

The Township received Clerk Kimberly Smith's resignation letter. Submitted to be placed on file.

UNFINISHED BUSINESS:

Church & School repairs – table until spring

Use of Soccer Fields – tabled until input from soccer groups.

Contracts – Reviewed proposals submitted. The board asked questions of bidders who were present.

Motion by Malkin, second by Sayles to accept proposal from VMD and Associates for a three year auditor contract. All in favor, motion passed.

Motion by Willoughby, second by Sayles to accept proposal from Dan Woodbury for sexton contract. Willoughby and Sayles, in favor, Malkin opposed. Motion passed.

Motion by Sayles, second by Malkin to accept proposal from First Choice Lawn and Snow for Lawn maintenance. All in favor, motion passed.

Motion by Willoughby, second by Sayles to accept proposal from Shawn Smith for Maintenance contract. Willoughby and Sayles, in favor, Malkin opposed. Motion passed

Motion by Malkin, second by Sayles to accept proposal from Redman's Helpers for Cleaning Contract. All in favor, motion passed.

Motion by Sayles, second by Willoughby to accept proposal from First Choice Lawn and Snow for snow removal. All in favor, motion passed.

Boards Salary Resolutions

Motion by Willoughby, second by Sayles to approve Resolution for Supervisor salary for 2018-19. Roll call vote, Willoughby-yes, Sayles – yes, Malkin – yes. Motion passed.

Motion by Sayles, second by Malkin to approve Resolution for Clerk salary for 2018-19. Roll call vote, Willoughby-yes, Sayles – yes, Malkin – yes. Motion passed.

Motion by Malkin, second by Sayles to approve Resolution for Treasurer salary for 2018-19. Roll call vote, Willoughby-yes, Sayles – yes, Malkin – yes. Motion passed.

Motion by Malkin, second by Willoughby to approve Resolution for Trustee salary for 2018-19. Roll call vote, Willoughby-yes, Sayles – yes, Malkin – yes. Motion passed.

Motion by Willoughby, second by Sayles to approve Resolution for Assessor salary for 2018-19. Roll call vote, Willoughby-yes, Sayles – yes, Malkin – yes. Motion passed.

Budget 2018-19 – The board reviewed line items revenues and expenditure. The draft proposal will be available for public viewing at the township office. A public hearing will be scheduled.

Phone system update: Willoughby reported that continued conversation is taking place with IT Right to ensure system is working properly. Still not sure if the problem lies in the phone lines.

Planning Board Member:

Motion by Malkin, second by Sayles to approve the appointment of Chuck Nelson to the Planning Commission. All in favor, motion passed.

Budget Public Hearing:

Motion by Sayles, second by Willoughby to schedule and post a public hearing for the proposed 2018-2019 budget on April 3, 2018 at 7:15pm. All in favor, motion passed.

Arbor Financial contract – Sayles made a motion to pay the \$28 fee to arbor. After continued discussion, Sayles withdrew the motion. The board directed the supervisor to contact to the Township attorney regarding the contract.

NEW BUSINESS:

ZC-03-18 VR :

Motion by Malkin, second by Sayles to recommend approval of variance to County Zoning Board. All in favor, motion passed.

Road Contracts:

Motion by Malkin, second by Willoughby to approve Road Contract 497.014.147018, Brine and Chloride in the amount of \$27,346.15. All in favor, motion passed.

Motion by Malkin, second by Sayles to approve Road Contract 497.014.147028, Foliar Brush Spray in the amount of \$4011.00. All in favor, motion passed.

Motion by Malkin, second by Willoughby to approve Road Contract 497.014.147038, Overband Crack Fill in the amount of \$16,976.00. All in favor, motion passed.

Motion by Malkin, second by Sayles to approve Road Contract 497.014.147088, Spot Gravel in the amount of \$5000.00. All in favor, motion passed.

Motion by Sayles, second by Malkin to approve the following gravel contracts: 497.014.147068 Upton – Round Lake to Alward, 497.014.147048 Alward to Parker, 497.014.147058 Parker to Jason, 497.014.147078 Chandler East to Dead End, total amount of \$46,612.00. All in favor, motion passed.

Insurance Renewal:

Motion by Willoughby, second by Sayles to renew Township insurance policy with updates on township properties provided by Supervisor.

Clerk's resignation: Resignation letter submitted as correspondence to the board.

Motion by Malkin, second by Willoughby to accept Clerk's resignation. All in favor, motion passed.

Parks n Rec Resolution: The Board approved the 5 year Parks and Rec plan in May 2017. The DNR requires a formal resolution to submit with grant application.

Motion by Malkin, second by Willoughby to pass resolution accepting the 5 year Parks n Rec plan. All in favor, motion passed.

EXTENDED PUBLIC COMMENT:

Kim Dutcher and Nikki Fickes mentioned tight timeline and the need for a special meeting to approve the grant app. The Planning Commission will request the board post a meeting date to be determined at PC meeting on March 8.

Dave Ginther inquired on fence replacement for Stillson cemetery.

Questions asked on replacement of Clerk. Interested parties should contact the Township office, or township elected official. The board is looking into the steps required to replace.

Moved by Malkin, supported by Sayles to adjourn the meeting at 8:20 p.m.

Respectfully submitted by:
Recording Secretary, Maggie Sayles, Trustee
6843 E. Alward Road
Laingsburg, MI 48848