

Victor Township Planning Commission Meeting

Regular Meeting: Thursday, January 11, 2018

Victor Township Hall, Laingsburg, Michigan

Meeting Minutes

FINAL

Approval Date: February 8, 2018

Agenda Item	
Call to Order	Ms. Gebbia-Portice called the meeting to order at 7:00 pm.
Roll Call of Members	Present: Ms. Gebbia-Portice, Mr. Saller, Ms. Fickes, Ms. Sayles, and Ms. Townsend. Absent: Ms. Ashley, Mr. Dutcher.
Public Comment	None
Agenda	A motion was made by Ms. Sayles and seconded by Mr. Saller to approve the revised agenda. Motion passed unanimously with no objections.
Minutes	A motion was made by Mr. Saller and seconded by Ms. Fickes to approve the minutes from the October 26, 2017 meeting. Motion passed unanimously with no objections.
Unfinished Business	
Grant Discussion	Ms. Fickes handed out an overview of DNR Recreation Grants available and the application from the past year. (<i>The current application for this year is not available yet. She will get the new one when available.</i>) Ms. Fickes and Ms. Sayles will meet before the February Planning Commission meeting to review DNR grant application and gather information needed to complete it. Ms. Fickes also noted that our Parks and Recreation Plan has been received by the DNR and it is being reviewed. Once it is approved, we will be eligible for DNR grants. We will be applying for a DNR grant for playground equipment this spring.
Playground Equipment	Ms. Fickes has been having conversations with Tim Sheffer at Penchura about our various playground equipment options. She will ask him for a quote on playground equipment to be submitted by January 25, 2018. The planning commission members can review the quote before the February 8, 2018 meeting. Ms. Fickes will ask Tim Sheffer if he is available to discuss the quote and options at the February 8, 2018 planning commission meeting.

New Business	
Announcement from Ms. Gebbia-Portice	The announcement from Ms. Gebbia-Portice was added to the agenda. Ms. Gebbia-Portice is stepping down from the planning commission to dedicate more time to family matters. This is her last planning commission meeting. Ms. Sayles will contact the board about filling this vacant position.
Commissioner Comment	None
Adjournment	A motion was made by Mr. Saller and seconded by Ms. Fickes to adjourn the meeting. Motion was approved unanimously with no objections. Meeting adjourned at 7:27 pm.
Next Meeting	Thursday, February 8, 2018 at 7:00 pm.

ACTION ITEMS:

1. Contact the board about filling the position vacated by Ms. Gebbia-Portice.	Ms. Sayles
2. Contact Tim Sheffer at Penchura and ask for a quote on playground equipment per the previous conversations she has had with them. Ask him if he is available to discuss the quote and options at the February meeting.	Ms. Fickes
3. Review DNR grant application and gather information needed to complete it.	Ms. Fickes and Ms. Sayles

Minutes recorded and presented by: Julie Townsend, Secretary