

Victor Township Planning Commission Meeting

Regular Meeting: Thursday, September 28, 2017

Victor Township Hall, Laingsburg, Michigan

Meeting Minutes

FINAL

Approval Date: October 26, 2017

Agenda Item	
Call to Order	Mr. Dutcher called the meeting to order at 6:30 pm.
Roll Call of Members	Present: Mr. Dutcher, Mr. Saller, Ms. Fickes, Ms. Ashley, Ms. Townsend, and Ms. Gebbia-Portice. Absent: Ms. Sayles.
Public Comment	None
Agenda	Added discussion of email from Kimberly Smith to agenda. A motion was made by Mr. Saller and seconded by Ms. Gebbia-Portice to approve the revised agenda. Motion passed unanimously with no objections.
Minutes	A motion was made by Ms. Gebbia-Portice and seconded by Mr. Saller to approve the minutes from the August 24, 2017 meeting. Motion passed unanimously with no objections.
Unfinished Business	
Playground Equipment	Soccer fields – We need to find out how the reservations are handled. Discussion occurred that there are some conflicts between the various groups. Who has priority and how is it decided? Ms. Fickes is scheduling a site visit with the Penchura (St. Johns) playground equipment person. He said a 30 foot by 30 foot space is average, and that many organizations have two phases to getting the equipment installed. For example, \$25,000 is spent the first year and \$25,000 is spent the second year.
New Business	
DNR grants	Need goals and objectives before applying for DNR grants. Need to get password to DNR site so we can see what is posted and review it.
Kimberly Smith email Discussion	Planning commission members reviewed email. We need to get clear direction on the expectations from the township board and what exactly our planning commission duties are. Concern was expressed that some of the duties/responsibilities listed in the email overlap duties of the maintenance person and/or the trustees. Mr. Dutcher will contact the township board.

2018 Meeting Dates	The planning commission discussed the possible meeting dates/times for 2018. Proposed 2 nd Thursday of the month at 7pm. First Thursday of the month is the second choice. Mr. Dutcher to check with township for availability.
Commissioner Comment	None
Adjournment	A motion was made by Mr. Saller and seconded by Ms. Fickes to adjourn the meeting. Motion was approved unanimously with no objections. Meeting adjourned at 7:35 pm.
Next Meeting	Thursday, October 26, 2017 at 6:30 pm.

ACTION ITEMS:

1. Contact township board for information on how soccer field reservations are done.	Mr. Dutcher
2. Schedule a site visit with the Penchura representative.	Ms. Fickes
3. Contact township office for proposed planning commission meeting dates.	Mr. Dutcher

Minutes recorded and presented by:

Julie Townsend, Secretary