

# Victor Township Planning Commission Meeting

Regular Meeting: Thursday, March 23, 2017

Victor Township Hall, Laingsburg, Michigan

## Meeting Minutes

DRAFT

Approval Date: \_\_\_\_\_

<b>Agenda Item</b>	
Call to Order	Mr. Dutcher called the meeting to order at 6:30 pm.
Roll Call of Members	Present: Ms. Sayles ( <i>left at 7:15 pm to attend a township budget meeting</i> ), Mr. Dutcher, Ms. Fickes, Mr. Saller, and Ms. Townsend. Ms. Ashley and Ms. Gebbia-Portice were absent.  Trustee Mike Wall was present until 7:15 pm. Dustin Drabek was present until 7:00 pm.
Public Comment	No public comments.
Agenda	A motion was made by Ms. Sayles and seconded by Mr. Saller to approve the agenda. Motion passed unanimously with no objections.
Minutes	A motion was made by Mr. Saller and seconded by Ms. Sayles to approve the minutes from the January 26, 2016 meeting. Ms. Townsend will create a placeholder document for the February 23, 2017 meeting minutes as that meeting was canceled. Motion passed unanimously with no objections.
<b>Unfinished Business</b>	
Parks and Recreation Plan	A motion was made by Mr. Saller and seconded by Ms. Townsend to approve the Parks and Recreation Plan and to send it forward to the Township Board. All revised files had been emailed to all planning commission members prior to the meeting. Motion passed unanimously with no objections.
Playground Equipment	Dustin Drabek presented information on types of playground equipment and risk management control. He was contacted through the township insurance agency.  Mr. Drabek discussed various types of playground equipment and ground/fall material. He handed out materials for everyone to review. Mr. Drabek showed examples of good setups and explained the risks associated with other setups.  Mr. Drabek showed examples of wooden and metal structures. He also discussed the need for adequate fall out area around the equipment – such as space to land after sliding down a slide without running into landscape timbers.

	<p>Mr. Drabek stressed that the planning commission was making a decision that would affect the township for the 30 year design life of the new equipment. He also discussed the need to study where on the township property the equipment would be placed. What other features would it be near? What are the line of sight to other areas of the land? For example, it may not be appropriate for the equipment to be behind the township building where it cannot be seen from the road.</p> <p>Planning commission member will review the materials presented at this meeting and discuss further at the next meeting.</p>
<b>New Business</b>	
	<p>Roads report. Mr. Dutcher gave an overview of the information Clinton County Road Commission had sent. Copies of the material were distributed at the meeting and some prior to the meeting via email. The budget portion of the road report was discussed at the 7:15 township budget meeting.</p>
Commissioner Comment	None
Adjournment	<p>A motion was made by Mr. Saller and seconded by Ms. Townsend to adjourn the meeting. Motion was approved unanimously with no objections.</p> <p>Meeting adjourned at 7:28 pm.</p>
Next Meeting	Thursday, April 27, 2017 at 6:30 pm.

**ACTION ITEMS:**

1. Review the Playground Equipment materials from Mr. Drabek.	All planning commission members
---	---------------------------------

Minutes recorded and presented by:

Julie Townsend, Secretary