

**TOWNSHIP OF VICTOR**  
**Clinton County, Michigan**  
6843 Alward Road, Laingsburg, MI 48848  
**VICTOR TOWNSHIP BOARD**  
**November 9, 2017**  
**APPROVED REGULAR MEETING MINUTES**

The regular meeting of the Victor Township Board was called to order by Township Supervisor Warren Malkin at 7:00 p.m.

Members present: Warren Malkin, Margaret Sayles, Kimberly M. Smith, Mike Wall, and Paula Willoughby.

Members absent: None

Brief Public Comment:

The following letter was presented by Trustee Mike Wall dated November 9, 2017

*Official Remarks for the Victor Township Board of Trustees.*

*After considerable thought and discussions with many residents of Victor Township, I have concluded that I am going to request that my remarks, I am providing in written form, be included in the official minutes of tonight's board meeting. I have been asked by many residents, not just those who reside at Lake Victoria, about the actions, comments and votes of Warren Malkin, the Victor Township supervisor.*

1. *On September 5, 2017 the Township Board voted 4-1 to close the unused Fire Station #4 on Jason Road. Mr. Malkin voted against that measure, citing the need to keep a fire station at Lake Victoria. He did so knowing that Station #4 had not been used as an active station for many years. This was confirmed in the spring of 2016 by Christine Collom, the director of the Clinton County 911 who stated in a meeting with representatives from the township and LSW that she had no knowledge of a Fire Station # 4 on Jason Road.*
2. *Again at the September 5<sup>th</sup> Township Board meeting Mr. Malkin was directed by the Board to contact the Township lawyers to draw up an agreement to sell the aforementioned station back to the LVPOA. This agreement to sell the property back to the LVPOA was part of the agreement by LVPOA to sell the property to the Township for use as a fire station. Mr. Malkin was not directed by the Township Board to take any other action. Early the next day on September 6<sup>th</sup> Mr. Malkin called Consumers Energy and ordered that the utilities be shut off to Station #4. Mr. Malkin's unauthorized actions caused substantial issues with members of the LVPOA board.*
3. *At the October 3, 2017 Township Board meeting, Ms. Meg Dutcher, the LVPOA Treasurer representing the LVPOA, made a statement expressing the LVPOA's disappointment and concern over Mr. Malkin's action in arbitrarily turning off the utilities at the Jason Road facility. Mr. Malkin dismissed Ms. Dutcher and the LVPOA board and refused to accept responsibility for his actions.*
4. *At the same October 3<sup>rd</sup> board meeting the board voted to pay for the utilities until the sales agreement was concluded and filed with Clinton County. The vote was 4 to 1 with Mr. Malkin again voting no on this issue. This despite the fact that the Township was still the legal owner of the Jason Road facility.*
5. *Again at the same meeting, it was announced that the LVPOA board had agreed to the Township's request that the fire truck being stored in the Jason Road facility could remain until the Township found a buyer or otherwise removed the fire truck. The Township Board voted 4 to 1 to pay the utilities until the truck was removed. Mr. Malkin again, for his own undisclosed reasons, opposed this generous offer by the LVPOA board.*

*I am left with no recourse other than to question the actions, comments, and votes of Warren Malkin, the Victor Township Supervisor; and again hereby request that my written remarks be made an official part of these minutes. ~ Mike Wall*

Moved by Sayles, supported by Willoughby, to add the following items to the agenda: November 7<sup>th</sup> Special Election Results, Maintenance Activities Update, Amend Budget for Road Millage Renewal and Sale of Lake Victoria Fire Station to LVPOA. All in favor. Motion approved.

Moved by Smith, seconded by Sayles, to approve the minutes of October 3, 2017 as presented. All in favor, motion carried.

Malkin accepted the Treasurer's report to be placed on file, subject to audit. Willoughby explained report in detail.

Moved by Willoughby, supported by Sayles, to pay the payroll in the amount of \$5,226.42 using checks 11821 -11828. All in favor, motion carried.

Moved by Willoughby, supported by Wall, to pay the accounts payable in the amount of \$27,474.48 using checks 26770 -26800. All in favor, motion carried.

Planning Commission Update: Sayles reported 2018 meetings on 2<sup>nd</sup> Thursday of the month beginning Jan 11<sup>th</sup> @ 6:30pm. Recent discussions include playground equipment, soccer field usage and schedule, the desire to collect residents email addresses for communications, and list of items in need of improvements. Variance request arriving from Clinton County on short notice- a recurring issue- leaves little time to meet for discussion and make recommendations to Victor Board.

LSW Update - Representative Wall reported no activity report available at this time. Engine 3 is out for maintenance.

#### **Items of public interest:**

Willoughby presented report created after meeting with Malkin and Larry ST. George of Clinton County Emergency Mgmt. Policy and procedures are necessary for future use of the facility as Emergency Shelter. Clinton Area Transit Blue Bus may provide transportation for residents to township in case of emergency. Emergency planning steps and additional information was provided. Discussion took place regarding collection of residents email addresses for future communications.

#### **Unfinished Business**

- Church and School Repairs- Reed Church roof repair proposals are being sought for discussion at next meeting. Occupancy permit was received and the buildings are available for rental use.
- Sale of Victor Township Fire Truck – No interested buyers at this time. Discussion took place on locating potential buyers.

#### **New Business**

- Audit – Smith reported the 2016-17 audit was successful. A Corrective Action Plan was submitted to the Michigan Department of Treasury explaining the 3 year trend of using additional general funds to support road repairs. Moved by Wall, supported by Sayles, to accept the audit and place on file. All in favor. Motion carried.
- Township Hall Heating and Cooling – discussion took place on replacement vs. repair. Proposals are being sought for comparison. Maintenance staff will contact Consumers Energy for a professional assessment.
- Use of Historical Buildings – Moved by Willoughby, supported by Wall, to approve reopening the historical buildings. All in favor. Motion carried.
- MDEQ Application – Discussion took place regarding digging that will take place in the spring for dredging project in Lake Victoria channels and removal of spoils.
- ZC-21-17 VR Variance – Moved by Wall, supported by Sayles, to approve the 2<sup>nd</sup> story addition project. Letters of non-objection from several neighbors were presented. All in favor. Motion carried.
- Use of soccer fields – AYSO has history of maintaining fields, supplies the township with liability policy but doesn't have exclusive rights to the fields. Moved by Willoughby, supported by Wall, for the clerk to draft contract outlining the use of fields with set expectations and schedule for games and practices. All in favor. Motion carried.
- Resolution 20171109 Property Transfer Affidavit was presented as recommended by the Michigan State Tax Commission. Moved by Sayles, supported by Willoughby, to adopt resolution. Beth Botke, township assessor, explained the need for resolution. Roll call vote: Malkin-yea, Sayles-yea, Willoughby-yea, Smith-yea, Wall- yea. All in favor. Resolution was adopted.
- November 7<sup>th</sup> Special Election Results: Smith stated an educational postcard was mailed to each residential address, date of election was posted in the local newspaper, ballot language was available at the township as well as on the township website. The proposal for Extra Voted Millage for Victor Township to Equip, Operate and Maintain Emergency Services passed: 112 no votes to 323 yes votes. Wall stated this is a sign of progress we have made since contracting with LSW to provide services.

- Maintenance Update – Smith provided a report of activity stating it has been a very busy month for maintenance staff Shawn Smith. Fire hall light was replaced, overhead door remotes purchased, exhaust system and cord reels hooked to truck are outdated and no longer available from manufacturer, trees trimmed for increased visibility when trucks are exiting township parking lot, TV was partially installed pending technical support, hall compressor was repaired. Contractors are preparing quotes for church roof and new forced air furnace for the township hall. A request was made for clerk's office to create and maintain a maintenance log. Maintenance update will become part of the set agenda for future board meetings with updates emailed to board prior to meetings.
- Budget Adjustments – Moved by Sayles, supported by Willoughby, to adjust budget by increasing the amount expected to receive to the anticipated amount of \$180,000 to reflect the approval of road millage. All in favor. Motion carried.
- Sale of Lake Victoria Fire Station back to LVPOA – \$1.00 was received from LVPOA for sale of Jason Road property. Deed has been transferred.

Extended public comment:

- Tammy Ashley discussed maintenance templates and other applications available on Microsoft.
- Clerk's office is checking with insurance regarding submitting a claim for large tree that fell in the Reed Cemetery. Wall thanked Malkin for removing much of the tree.

Moved by Sayles, supported by Wall to adjourn the meeting at 8:33p.m.

Respectfully submitted by:  
Kimberly M. Smith, Clerk  
6843 E. Alward Road  
Laingsburg, MI 48848