

# Victor Township Planning Commission Meeting

Regular Meeting: Thursday, January 26, 2017

Victor Township Hall, Laingsburg, Michigan

## Meeting Minutes

FINAL

Approval Date: \_03-23-17\_

<b>Agenda Item</b>	
Call to Order	Mr. Dutcher called the meeting to order at 6:00 pm.
Roll Call of Members	Present: Ms. Sayles, Mr. Dutcher, Ms. Fickes, Ms. Gebbia-Portice, Mr. Saller, and Ms. Townsend. Ms. Ashley was absent.
Public Comment	No public comments.
Agenda	A motion was made by Ms. Gebbia-Portice and seconded by Ms. Fickes to approve the agenda. Motion passed unanimously with no objections.
Minutes	<p>A motion was made by Mr. Gebbia-Portice and seconded by Mr. Saller to approve the minutes from the November 16, 2016 meeting with minor grammatical edits that were received by email. Motion passed unanimously with no objections.</p> <p>There was discussion on how to distribute draft meeting minutes and approved minutes.</p> <ol style="list-style-type: none"><li>1) Draft meeting minutes will be emailed to all planning commission members, township supervisor and 'trustee1'.</li><li>2) Approved minutes and the draft minutes will be emailed to Cassie in the office with a copy to Mr. Dutcher and Ms. Gebbia-Portice.</li></ol>
<b>Unfinished Business</b>	
Parks and Recreation Plan	<p>Updating of the 5 year Victor Township Parks and Recreation Plan was discussed.</p> <p>The timeline (township meetings, MDNR deadline, and required review period) to be eligible for MDNR grants this year was discussed. We will not meet the MDNR deadline for this year. The planning commission will continue to finalize and submit the Parks and Recreation Plan to MDNR this spring in order to be edible next year and possibly for other non-MDNR grants.</p> <p>A copy of the updated document with recent comments was distributed at the meeting. All planning commission members were asked to review the document and submit comments to Ms. Fickes by February 13<sup>th</sup>. She will incorporate all the comments.</p>
Playground Equipment	<p>Discussion of selecting and purchasing equipment was tabled to the next meeting.</p> <p>Ms. Fickes will talk with the township grounds maintenance person to find out how much space is available for playground equipment.</p>

	Ms. Sayles will talk to the township board to find out how much money may be available to use through the township. She will also ask them about handling future maintenance on the playground equipment.
<b>New Business</b>	
	None
Commissioner Comment	None
Adjournment	A motion was made by Ms. Gebbia-Portice and seconded by Ms. Fickes to adjourn the meeting. Motion was approved unanimously with no objections. Meeting adjourned at 6:55 pm.
Next Meeting	Thursday, February 23, 2017 at 6 pm. (NOTE: <i>The February meeting was canceled. Next meeting was March 23, 2017 at 6:30pm.</i> )

**ACTION ITEMS:**

1. Review Parks and Recreation Plan. Submit comments to Ms. Fickes.	All planning commission members
2. Talk with township grounds maintenance person to find out how much space is available for playground equipment.	Ms. Fickes
3. Talk to the township board to find out how much money may be available to use for playground equipment through the township. Ask how future maintenance on the playground equipment will be handled.	Ms. Sayles

Minutes recorded and presented by:

Julie Townsend, Secretary