

Victor Township Planning Commission Meeting

Regular Meeting: February 23, 2016
Victor Township Hall, Laingsburg, Michigan

Meeting Minutes

APPROVED

Approval Date: _____ March 22, 2016 _____

Agenda Item	
Call to Order	Mr. Dutcher called the meeting to order at 7:00pm.
Roll Call of Members	Present: Ms. Ashley, Mr. Dutcher, Ms. Fickes, Ms. Gebbia-Portice, and Mr. Saller Not Present: Mr. Andretz
Public Comment	No public comment.
Agenda	A motion was made by Ms. Fickes and seconded by Ms. Ashley to approve the agenda as presented. Motion passed unanimously with no objections.
Minutes	A motion was made by Mr. Saller and seconded by Ms. Gebbia-Portice to approve the January 2016 meeting minutes as presented. Motion passed unanimously with no objections.
Unfinished Business	
Parks and Recreation Plan	Mr. Dutcher and Ms. Gebbia-Portice provided an update on the preparation and finalization of the survey. The finalized survey was successfully delivered to Mr. Preston on Saturday morning, February 20 th . A motion was made by Mr. Saller to accept the report as presented. Motion was seconded by Ms. Fickes. Motion passed unanimously with no objections.
New Business	
Township Roads	A discussion was held regarding road work planning, timing and scheduling.
Planning Commission Agendas	A discussion was held regarding the preparation and finalization of the monthly Planning Commission agendas. A motion was made by Ms. Gebbia-Portice to adopt the following procedure: "The Planning Commission agenda will be finalized seven (7) days prior to the scheduled meeting date. All agenda items and associated materials must be provided to the Planning Commission prior to the finalization of the agenda." Ms. Fickes seconded the motion. Motion passed unanimously with no objections.
Commissioner Comment	None present
Adjournment	A motion was made by Ms. Ashely and seconded by Ms. Fickes to adjourn the meeting. Motion was approved unanimously with no objections. Meeting adjourned at 7:53pm.
Next Meeting	Tuesday, March 22, 2016, 7pm

ACTION ITEMS:

1. New agenda deadline; communication to Township Supervisor	Mr. Dutcher and Ms. Gebbia-Portice
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Minutes recorded and presented by:

Mary Gebbia-Portice, Secretary