

Victor Township Planning Commission Meeting

Regular Meeting: January 26, 2016
Victor Township Hall, Laingsburg, Michigan

Meeting Minutes

APPROVED

Approval Date: _February 23, 2016_____

Agenda Item	
Call to Order	Mr. Dutcher called the meeting to order at 7:00pm.
Roll Call of Members	Present: Mr. Andretz, Ms. Ashley, Mr. Dutcher, Ms. Fickes, Ms. Gebbia-Portice, and Mr. Saller Not Present: (All members present; No absences)
Public Comment	Mr. Pete Preston, Township Supervisor, commented on the progress of determining a replacement for Mr. Warren Malkin on the Planning Commission. The Planning Commission is required to have one Township Board member on the Commission. Ms. Julie Townsend, Victor Township resident, introduced herself and expressed an interest in possibly serving as a Planning Commission member in the future.
Agenda	A motion was made by Ms. Ashely and seconded by Mr. Saller to approve the agenda with the addition of "Planning Commission Meeting Dates" listed under "New Business". Motion passed unanimously with no objections.
Minutes	A motion was made by Mr. Saller and seconded by Mr. Andretz to approve the November 2015 meeting minutes as presented. Motion passed unanimously with no objections. (No meeting was held in December 2015.)
Unfinished Business	
Parks and Recreation Plan	A discussion was held about sending out the user survey with the February township mailing. The consensus was that Ms. Ashley will duplicate the survey in Survey Monkey and a link to the electronic survey will be posted on the Township website. A message offering residents the option of completing the survey online and directing residents to the Township website will be added to the paper copy of the survey by Mr. Andretz. Mr. Preston requested a PDF version of the survey from Mr. Andretz by February 17th in order to meet the printing deadline of February 19 th . Mr. Preston noted that the application deadline for parks and recreation improvement grants was moved from April 1 st to March 1 st . Therefore, we will not have data from the survey to be used in grant applications. Survey data can be used for grant applications in 2017.
New Business	
Planning Commission Meeting Dates	Meeting dates are currently listed on the web site as the 4 th Tuesday of each month. A motion was made by Mr. Andretz and seconded by Mr. Saller to accept the dates as listed. Motion was approved unanimously with no objections.
Commissioner Comment	None Present; Mr. Preston gave a brief update on township business.
Adjournment	A motion was made by Ms. Fickes and seconded by Mr. Andretz to adjourn the meeting. Motion was approved unanimously with no objections. Meeting adjourned at 7:43pm.
Next Meeting	Tuesday, February 23, 2016, 7pm

ACTION ITEMS:

1. Parks and Recreation survey: revision, email members and Mr. Preston by February 17	Mr. Andretz
2. Parks and Recreation survey: creation of electronic survey and coordination with Mr. Andretz	Ms. Ashley

Minutes recorded and presented by:
Mary Gebbia-Portice, Secretary