

Victor Township Planning Commission Meeting

Regular Meeting: November 24, 2015

Victor Township Hall, Laingsburg, Michigan

Meeting Minutes

Approval Date: January 26, 2016

Agenda Item	
Call to Order	Mr. Dutcher called the meeting to order at 7:00pm.
Roll Call of Members	Present: Mr. Andretz, Mr. Dutcher, Ms. Gebbia-Portice, and Mr. Saller Not Present: Ms. Ashley and Ms. Fickes
Public Comment	None
Agenda	A motion was made by Ms. Gebbia-Portice and seconded by Mr. Saller to approve the agenda with no changes. Motion passed unanimously with no objections.
Minutes	A motion was made by Mr. Andretz and seconded by Ms. Gebbia-Portice to approve the October 2015 meeting minutes as presented. Motion passed unanimously with no objections. A motion was made by Mr. Andretz and seconded by Mr. Saller to approve the corrected August 2015 meeting minutes as presented. Motion passed unanimously with no objections. (No meeting was held in September 2015.)
Unfinished Business	
Parks and Recreation Plan	Mr. Andretz presented a draft of a user survey to send out to township residents. The draft was discussed and revisions were made. The consensus of the commission was to send out the survey as a hard copy with the tax bills on or about December 1st. Mr. Andretz will send out the revised survey via email for the commission members to review over the weekend. Mr. Andretz will then bring copies of the printed final version of the survey to the township hall for folding and mailing of the survey. Members of the commission will seek volunteers to help fold and mail the surveys.
New Business	
Open Meetings Act	<u>Discussion of email from Mr. Malkin:</u> Mr. Warren Malkin previously sent an email to Mr. Dutcher regarding possible violations of the Open Meetings Act. Mr. Warren Malkin was present at the current meeting as a member of the public. There was discussion regarding the cancellation of meetings and the regulations of the Open Meetings Act. Mr. Pete Preston, Victor Township Supervisor, was also present as a member of the public and participated in the discussion. It was determined that the Open Meetings Act does not prohibit cancellation of meetings and that it would be common courtesy to post the notice of meeting cancellation at the Township Hall.
Planning Commission Appointments	<u>Mr. Warren Malkin:</u> It was noted that in October 2015, Mr. Pete Preston, Victor Township Supervisor, received notification from Mr. Warren Malkin that he no longer wishes to serve on the Planning Commission as of the end of October 2015. Brief discussion was held regarding a potential replacement for Mr. Malkin. <u>Ms. Tammy Ashley:</u> Mr. Dutcher noted that Ms. Ashley has not been in attendance at the majority of meetings in the past year or more. Her term expires in April 2018. Mr. Dutcher will attempt to contact Ms. Ashley again to determine whether or not she is still interested in serving on the Planning Commission.
Commissioner Comment	None Present
Adjournment	A motion was made by Mr. Saller and seconded by Mr. Andretz to adjourn the meeting.

	Motion was approved unanimously with no objections. Meeting adjourned at 8:29pm.
Next Meeting	Tuesday, January 26, 2016, 7pm (No December 2015 meeting will be held.)

ACTION ITEMS:

1. Parks and Recreation survey: revision, email members, printing, delivering to Township Hall	Mr. Andretz
2. Review of revised survey	All members
3. Solicit volunteers from community	Mr. Dutcher
4. Planning Commission members and terms: contact Ms. Ashley	Mr. Dutcher

Minutes recorded and presented by:
Mary Gebbia-Portice, Secretary